 Form FEAE-1

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| **REQUEST FOR PROJECT APPROVAL** |

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| **CONSTRUCTION OF AND/OR IMPROVEMENTS TO FACILITIES ON COBB COUNTY SCHOOL DISTRICT PROPERTY BY COMMUNITY ORGANIZATIONS OR INDIVIDUALS** |

Note: Requesting applicant is responsible for completing information in sections #1 thru 10.

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| 1. Date Submitted: |  |

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| 2. School/Facility: |  |

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| 3. Requested by: |  | |
| Address:   |  | | --- | |  | |  | |  | |  | |  |
| Telephone: |  |

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| 4. Project Description: |  |

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| 5. Estimated Cost: |  |

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| 6. For projects equal to or greater than $10,000: | | | |  |
| ***NOTE: If a third-party general contractor will be hired to perform any portion of the work and the estimated cost of such work exceeds $100,000, the contract opportunity will be advertised in the Georgia Procurement Registry as required by O.C.G.A. § 36-80- 27. (This requirement does not apply if the goods or services for the project are being donated or are being supplied by volunteers.)*** | | | |
| Date CCSD Procurement Office was contacted: |  | | |
| Name of CCSD Procurement staff member contacted: | |  | |

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| 7. Estimated Completion Date: |  |

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| 8. Financing Plan: |  |

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| 9. List of Attachments: |  |

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| 10. Construction Permit Date (if required): |  |

11. Work Waiver Forms Included:  Form FEAE-2 (Contractor and/or Individual)

Form FEAE-3 (Parent/Guardian)

Form FEAE-4 (Club or Organization)

12. Submitted by Facility Supervisor/Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Reviewed by Procurement Services: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(For projects over $10,000 – see item number 6 above)

14. Approved by Project Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(For projects under $25,000 in cost)

15. Approved by Coordination Folder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(For projects over $25,000 and up to $200,000 in cost)

16. Approved by Board of Education: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(For projects over $200,000 in cost)