POSITION TITLE: Educational Diagnostician

JOB CODE: 479A

DIVISION: Academic-Support and Specialized Services

SALARY SCHEDULE: Teacher

DEPARTMENT: Special Education

WORK DAYS: 188

REPORTS TO: Supervisor, Special Education

PAY GRADE: CIT (4, 5, 6, or 7)

FLSA: Exempt

PAY FREQUENCY: Monthly

PRIMARY FUNCTION: To provide quality diagnostic services for students with disabilities.

REQUIREMENTS:

1. Educational Level: Bachelor Degree
2. Certification/License Required: Valid Georgia Teaching Certificate
3. Experience: 3 years successful educational experience
4. Physical Activities: Routine physical activities that are required to fulfill job responsibilities
5. Knowledge, Skills, & Abilities: Written and oral communication

The Board of Education and the Superintendent may accept alternatives to some of the above requirements.

ESSENTIAL DUTIES:

1. Demonstrates prompt and regular attendance.
2. Assesses student progress or performance.
4. Administers, scores, and interprets assessment data and writes eligibility reports.
5. Provides post-assessment information to parents, teachers, and special education supervisors.
6. Acts as a resource for other staff members.
7. Conducts professional learning for teachers on assessment, eligibility, and data collection procedures.
8. Participates in IEP and eligibility meetings when needed.
9. Performs other duties as assigned by appropriate administrator.

Signature of Employee ____________________________ Date ______________________

Signature of Supervisor ____________________________ Date ______________________