# JOB DESCRIPTION

| POSITION TITLE: | Temporary Custodian | JOB CODE: | TEM5 |
| DIVISION:       | Operational Support | SALARY SCHEDULE: | Classified Hourly |
| DEPARTMENT:     | Maintenance Services | WORK DAYS: | As needed |
| REPORTS TO:     | Supervisor as assigned | PAY GRADE: | Rank M, Step 1 (NW13) |
| FLSA:           | Non-Exempt | PAY FREQUENCY: | Varies based on primary job |
| PRIMARY FUNCTION: | Follows schedule for cleaning assigned building area. |

## REQUIREMENTS:

1. Educational Level: None
2. Certification/License Required: None
3. Experience: None
4. Physical Activities: Routine physical activities that are required to fulfill job responsibilities
5. Knowledge, Skills, & Abilities: Written and oral communication

*The Board of Education and the Superintendent may accept alternatives to some of the above requirements.*

## ESSENTIAL DUTIES:

1. Demonstrates prompt and regular attendance.
2. Cleans specified areas of building as outlined by assigned supervisor.
3. Cares for school grounds as directed.
4. Performs other duties as assigned by appropriate designee.

Signature of Employee ___________________________________________ Date ________________

Signature of Supervisor __________________________________________ Date ________________