



EMPLOYEE NAME: _____

Created 5/12; Rev. 10/12; 4/17

JOB DESCRIPTION

POSITION TITLE: Teacher, (Pre-Engineering) Technology Education	FLSA: Exempt
DIVISION: Academic/Teacher & Learning	PAY GRADE: CIT (4, 5, 6 or 7)
DEPARTMENT: Instruction & Innovative Practice	SALARY SCHEDULE: Teacher
REPORTS TO: Principal	WORK DAYS: 190
	JOB CODE: 150, 157A
PRIMARY FUNCTION: Provides quality standards-based instruction in the area of Technology Education (Pre-Engineering); assesses and encourages student progress; manages an effective learning environment to maximize student achievement.	

REQUIREMENTS:

1.	Education Level: Bachelor Degree or higher in Technology Education or a Professional Standards Commission (PSC) determined equivalent
2.	Certification/License Required: Valid Georgia Teaching Certificate in Technology Education
3.	Experience: None
4.	Physical Activities: Routine physical activities that are required to fulfill job responsibilities
5.	Knowledge, Skills, & Abilities: Written and oral communication

The Board of Education and the Superintendent may accept alternatives to some of the above requirements.

ESSENTIAL DUTIES:

1.	Demonstrates prompt and regular attendance.
2.	Facilitates/coordinates a rigorous Technology Education (pre-engineering) curriculum with career-related instruction; assesses and provides for differentiation to assure student progress while managing the learning environment.
3.	Complies with state and system level regulations and policies; including the rules of the Professional Standards Commission Code of Ethics for Educators.
4.	Integrates core content academics and embeds the CCGPS Literacy Anchor Standards for Technical Subjects within the program delivery of the Common Core Georgia Performance Standards (CCGPS) curriculum for Technology Education (pre-engineering) career pathways' courses.
5.	Models enthusiasm for Technology Education (pre-engineering) and demonstrates current innovations in the industry, including competition within the global economy.
6.	Administers developmental testing programs, subject-specific formative/summative assessments, and industry-recognized technical skill assessments for the purpose of evaluating students' industry certification competency levels attainment and/or the monitoring and development of individual learning growth and student progress towards achieving Individual Graduation Plan's (IGPs) goals.
7.	Sponsors/infuses co-curricular Technology Student Association (TSA) Career Tech Student Organization (CTSO) experiences to students in the program for the purpose of leadership development, advanced technical skills attainment, workforce readiness preparation, and college career-readiness studies.
8.	Manages and maintains program's assigned equipment, software, and supplies.
9.	Maintains professional development competence through on-going educational and professional development training, as required for certification.
10.	Engages, conducts, and documents meeting minutes of an active local Technology Education (pre-engineering) Advisory Committee for the curriculum area's career-related activities support.

11.	Establishes and maintains industry and post-secondary connections to promote/encourage students' participation in continuing education opportunities; including, College Credit Now's Move On When Ready (MOWR), Dual Enrollment, Joint Enrollment, and Articulation Credit programs.
12.	Maintains prompt and professional communication with parents.
13.	Performs other duties as assigned by appropriate administrator.

Signature of Employee _____ Date _____

Signature of Supervisor _____ Date _____