



EMPLOYEE NAME: _____

Revised: 1/86; 4/86; 11/88; 6/92; 1/94; 11/94; 05/95; 02/97; 4/01; 10/12; 6/17; 6/18

JOB DESCRIPTION

POSITION TITLE: Teacher, Middle School Art	JOB CODE: 120
DIVISION: Leadership	SALARY SCHEDULE: Teacher
DEPARTMENT: Leadership	WORK DAYS: 188
REPORTS TO: Principal	PAY GRADE: CIT (4, 5, 6 or 7)
FLSA: Exempt	PAY FREQUENCY: Monthly
PRIMARY FUNCTION: To provide art instruction to students and emphasize the importance of exhibiting art work through quality exhibitions.	

REQUIREMENTS:

1.	Educational Level: Bachelor Degree
2.	Certification/License Required: Valid Georgia Teaching Certification
3.	Experience: None
4.	Physical Activities: Routine physical activities that are required to fulfill job responsibilities
5.	Knowledge, Skills, & Abilities: Written and oral communication; instructional strategies that connect the curriculum to the learners; student management

The Board of Education and the Superintendent may accept alternatives to some of the above requirements.

ESSENTIAL DUTIES:

1.	Demonstrates prompt and regular attendance.
2.	Establishes a positive classroom climate and effectively manages art education instructions within that environment.
3.	Provides quality art education experiences for all students and ensures each student's progress on an individual basis when possible.
4.	Familiarizes one's self with the established art curriculum and plans lessons in concert with same.
5.	Evaluates student progress in terms of the objectives of the course or grades taught.
6.	Strives to be a team player and is supportive of colleagues and the administration.
7.	Counsels with students and parents about career opportunities in the arts.
8.	Provides assistance to students in preparing portfolios for exhibitions and scholarships.
9.	Experiments with new art materials and products.
10.	Provides assistance to local administrators and teachers in the resolution of problems related to curriculum and instruction.
11.	Prepares and accompanies students when their attendance is encouraged at approved county and state conferences (i.e. School Art Symposium, Youth Art Month Exhibition at State Capital).
12.	Participates in personal professional development in art education.
13.	Meets expectations according to the regular middle school teacher job description.
14.	Maintains prompt and professional communication with parents.
15.	Performs other duties as assigned by appropriate administrator.

Signature of Employee _____ Date _____

Signature of Supervisor _____ Date _____