

CCSD Online Student Contract

Cobb Virtual Academy and Georgia Virtual School

Part I: Student Expectations

Directions: Students and Parents should read and initial each expectation.

Student Initials	Parent Initials	Expectations
		1. Students must meet with the local school counselor to discuss their readiness to take an online course and course selection before they register. Students must be self-disciplined, self-motivated and have good time management skills to successfully complete an online course.
		2. Students must have access to a reliable computer with internet access outside the school day.
		3. Students must productively work (submit assignments/ discussion board items/ blogs, complete tests/quizzes, etc.) in each class a minimum of 12-15 hours per week for each full unit (1.0 credit) course and 6 to 8 hours per week for each half unit (.5 credits) course. Students enrolled in a full unit (1.0 credit) Advanced Placement course will need to work 15 to 20 hours a week and 10 to 15 hours a week for a half unit (.5 credits) Advanced Placement course.
		4. As with face to face courses, students taking an online course as part of their school day (FTE) cannot drop a Cobb Virtual Academy (CVA) and/or Georgia Virtual School (GAVS) course after the first 10 days of a semester per CCSD Board Rule IHA-R. Students cannot change from FTE to tuition status during the term.
		5. Students who are taking all of their courses online with CVA will be required to attend the CVA Learning Center for the first three weeks of the term and return if their grade drops below a 75 in any course.
		6. Students enrolled full-time with CVA and/or GAVS who do not productively participate (submit assignments/ discussion board items/ blogs, complete tests/quizzes, etc.) in their online course(s) for ten (10) days or more, will be removed from CVA courses and withdrawn from the CCSD for lack of participation/attendance per CCSD Board Rule JBC-R School Admissions/Withdrawal.
		7. Students will remain enrolled in their CVA and/or GAVS course when transferred to another CCSD high school or program.
		8. CVA and/or GAVS final grades will appear on the student's transcript and be averaged into their Grade Point Average (GPA).
		9. Students who fail a CVA or GAVS course with less than a 60 must take their next online course at their local school if a facilitator and computer stations are available. These CVA students may take their online course from home if they attend the CVA Learning the first three weeks of the term and return if their grade drops below a 75 in any course.
		10. Students enrolled in the CVA are taking courses through the Cobb County School District and must abide by all policies and procedures of the district and program.
		11. Students enrolled in the GAVS are taking courses through the Georgia Department of Education and must abide by all policies and procedures of the GAVS.
		12. If the course is available, students must take online courses with CVA .

Part II: Student and Parent Agreement

Student Information and Agreement			
It is my understanding that participation in either the Cobb Virtual Academy (CVA) or Georgia Virtual School (GAVS) programs is a privilege and such privileges may be revoked at the discretion of the school administration. I have read the expectations and do understand/ accept them as stated.			
Student Name:			
Student Signature:			
Student Phone:		Student Email:	
Student Number:			
Current Grade Level:			

Parent Information and Agreement			
It is my understanding that participation in either the Cobb Virtual Academy (CVA) or Georgia Virtual School (GAVS) programs is a privilege and such privileges may be revoked at the discretion of the school administration. I have read the expectations and do understand/ accept them as stated.			
Parent Name:			
Parent Signature:			
Parent Phone:		Parent Email:	

Part III: Online Schedule:

Online class you registered for:					
Did you register through CVA or GAVS?	CVA		GAVS		
Period you plan to take this class:	1 st	2 nd	3 rd	4 th	5 th (\$)
Do you plan to take this course on or off campus?	ON		OFF		
Which semester?	Fall		Spring		Summer

**If taking multiple online courses, please list each course below and circle the appropriate period and location:

	1 st	2 nd	3 rd	4 th	5 th (\$)	On or Off	CVA or GAVS
	1 st	2 nd	3 rd	4 th	5 th (\$)	On or Off	CVA or GAVS
	1 st	2 nd	3 rd	4 th	5 th (\$)	On or Off	CVA or GAVS
	1 st	2 nd	3 rd	4 th	5 th (\$)	On or Off	CVA or GAVS

Harrison High School

PARENT REQUEST FOR ONLINE COURSE PLACEMENT

I, the parent or legal guardian of the student listed below, request online course placement. I am aware/understand that the Harrison High School Counseling Office does not recommend online classes for most students. Students must be very comfortable navigating technology and be independent learners. You as the parent need to decide if this is the best fit for your student.

By signing this document, I understand that the student will be unable to drop the course during the semester. I further understand that the grade earned in any course that is taken outside of Harrison, such as Cobb Virtual Academy, Georgia Virtual School, and/or Dual Enrollment will be reported to the student's transcript as it is reported to Harrison High School.

Online classes are not connected to Harrison High School and we do not control the content, level of rigor, or instructor. Furthermore, CVA and GAVS have their own academic supports in place. Please see the CVA or GAVS websites for additional information.

Harrison Course Recommended by School: _____

Online Course REQUESTED by parents: _____

Student's Name: _____

Parent's Signature: _____

Date: _____