

**Allatoona High School Academic Integrity Policy
(Guidance taken from Cobb County’s Virtual Academy)**

Academic integrity is the cornerstone of online learning, and Allatoona High School takes the integrity and authenticity of student work very seriously. When academic integrity is maintained, students will make decisions based on values that will prepare them to be productive, meaningful, and ethical citizens.

What is academic integrity? Academic integrity means that all work submitted is created by the student and is original work. The following are in violation of academic integrity in any evaluation situation (homework, quizzes, tests, presentations, labs, etc.) and will be appropriately disciplined:

- taking and/or using unauthorized information of any form into a test situation;
- plagiarism – using the ideas or words of others without proper documentation;
- copying or attempting to copy the work of others;
- providing test information to another;
- being in possession of a test, grading key, or teacher text or manual;
- selling or buying one’s own work or another person’s work;
- communicating (talking, writing notes, etc.) without permission during an assessment;
- being in possession of another student’s work and/or computer files;
- allowing another student to use or copy one’s files;
- printing the work of another and submitting it as one’s own;
- submittal of second party and/or internet work as one’s own; including the use of online translator
- sharing a computer password when using a computer system to complete online work;
- attempting/taking pictures of assessments/student work for your own use or to distribute to others.

Simply stated, students should not copy or plagiarize internet content or the work of others or share their work with others.

What are the consequences for failing to maintain academic integrity in an online class? A variety of consequences will be administered if students fail to maintain academic integrity in their course. The following table outlines these consequences.

Consequences	Occurrence*			
	1st	2nd	3rd	4th
Student conference with teacher	✓			
Parent contact by teacher	✓	✓	✓	✓
Resubmit work for up to 70% credit	✓			
Resubmit work for up to 50% credit		✓		
Automatic Zero			✓	✓
Parent Contact by School Administrator			✓	✓
Other as designed by teacher or School Administrator	✓	✓	✓	✓

*Occurrences involving more than one assignment or occurring multiple courses may have additional consequences at the discretion of Allatoona High School.