

# KELL HIGH SCHOOL CLASS of 2022



## Commencement Information and Schedule of Activities

**Monday, May 23, 7:30 PM**

**Kennesaw State University Convocation Center**

### LOCATION OF VENUE AND DIRECTIONS

- The Convocation Center is located on the Kennesaw campus of Kennesaw State University at the intersection of I-75 and Chastain Road. From I-75, exit at Chastain Road (Exit 271) and turn west. Go to the first traffic light past the I-75 ramps and turn right onto Frey Road for graduate or guest parking. For accessible and special assistance parking, continue to the second traffic light and turn right on Kennesaw State University Road. Additional approach information and alternate routes are available on the district website at [www.cobbk12.org/graduation](http://www.cobbk12.org/graduation).

### COMMENCEMENT TICKETS

- Each senior will receive 6 tickets with the option to request additional tickets, if needed. If your family needs additional tickets, please complete the request form here: [Extra Graduation Ceremony Ticket Request Form](#). Requests must be made by April 3, 2022. Senior families are not guaranteed the number of tickets requested and will be informed of the number of tickets they will receive after Spring Break.
- All tickets, GPA honor cords, and honor society paraphernalia will be distributed at the mandatory graduation practice on May 19, 2022, from 9:00 AM-12:00 PM.

### SENIOR CLEARANCE

- All seniors must be cleared in order to participate in the graduation ceremony and receive their diploma. This includes return of any textbooks, media center materials, CCSD laptops, and school issued uniforms; this also includes payment of any outstanding parking fines and other school fees. Senior Clearance will take place after final exams have finished on Friday, May 13, 2022.

### FINAL EXAMS

- Senior Final Exams are scheduled as follows:
  - May 12            3<sup>rd</sup> & 4<sup>th</sup> Final Exams
  - May 13            1<sup>st</sup> & 2<sup>nd</sup> Final Exams*\*Exams will be given during the regularly scheduled class periods.*

## COMMENCEMENT PRACTICE

- A mandatory commencement practice is scheduled for Thursday, May 19, from 9:00 AM-12:00 PM. PTSA will be providing breakfast in the Kell Cafeteria prior to the start of practice. All students planning to participate in the commencement ceremony are required to attend this practice.
- All policies, rules, and regulations of Cobb County School District and Kell High School will be enforced during the rehearsal.

## COMMENCEMENT ATTIRE

- Graduates are expected to wear academic attire available from the school's graduation apparel vendor.
- Commencement is a formal ceremony of prestige and honor. To ensure the decorum of the ceremony and to provide consistency among schools, alterations to the mortarboard and gown will not be permitted.
  - Men are expected to wear a collared shirt, tie, dark dress slacks, dress shoes, and socks.
  - Women are expected to wear dark dress slacks, a dress, or skirt and blouse. Flat shoes are recommended due to the distance graduates will walk from graduate parking to the line-up room and to the ceremony venue.
- Graduates may only wear stoles, cords, and other insignia authorized by the school. Students will be required to remove any regalia not listed below:

*Honor Graduate (3.5 GPA)*

*Latin Honor Society Cord*

*Kell Community Service Medallion*

*Spanish Honor Society Cord*

*Mu Alpha Theta Cord*

*National Art Honor Society Cord*

*Thespian Honor Society Cord*

*National Honor Society Stole*

*German Honor Society Cord*

*National Social Studies Honor Society Cord*

- Any student not following the dress code for the ceremony will be pulled from the line up at that time.
- The only item that the graduate should bring with them to the ceremony is a set of car keys, if necessary. There will be no secure storage provided for purses or phones, and these items will not be permitted to stay with students during the ceremony. Additionally, graduates will not be allowed to wear sunglasses during the ceremony.

## COMMENCEMENT DAY

- Graduates must be at the ~~KSU-Carmichael Student Center (CSC)~~ by 5:45 PM.
  - Location change: The Siegel Recreation Center
- For the safety of all persons in attendance, CAPS (mortarboards) MAY NOT BE THROWN at any venue.
- Behavior at the ceremony must be exemplary. Please understand that disruption and misconduct in any form will not be tolerated. Any senior causing a disturbance or in any way conducting themselves inappropriately before or during the ceremony will be removed and will not be allowed to participate in the commencement ceremony.
- Should any damage result to the venue, district property, or vendor property, restitution will be the responsibility of the school whose graduates and/or audience causes the damage.

## **PARKING**

- **KSU charges a \$10.00 parking fee per car.** Be prepared to pay with cash. Please bring exact change to enter the lot quickly and keep traffic moving.
- **Graduates** are to park in the Central Parking Deck. Graduates should be encouraged to wear comfortable shoes for walking from the Central Parking Deck to the Carmichael Student Center (CSC) and the Convocation Center (CC).
- **Guests** will park in the East Parking Deck and the East Economy Lot (across Frey Road from the East Parking Deck). Overflow parking will be available in the Central Parking Deck.
- **Guests with disabilities and elderly guests needing individualized assistance** should park in either Lot A or Lot B (as designated on the campus map). Golf carts will run continuously to convey guests to and from the Convocation Center.

## **DIPLOMA DISTRIBUTION**

- Diplomas will be distributed Tuesday, May 24, 2022, between 1:00 PM-3:30 PM in the Kell HS Theater lobby.
- All fines and fees must be cleared, or outstanding materials returned, to receive a diploma and final transcript.
- Diplomas will only be distributed to the student or parent/guardian of the student. Please have identification ready at pick-up.

\*Pick-up times are designated below by student last name.

- A-Ga (1:00 pm – 1:45 pm)
- Ge-M (1:45 pm – 2:30 pm)
- N-Z (2:30 pm – 3:15 pm)

## **COMMENCEMENT PHOTOS**

- During the commencement ceremony, all guests must remain in their seats. Guests may not stand in aisles or along railings.
- Guests are welcome to use cameras for still and video photography from their seat.
- The use of tripods, monopods, selfie-sticks, or other camera stabilizing devices is not permitted either inside or outside the venue.
- Kell has arranged for BPI Photography to take an individual photograph of your graduate. Each student will receive an emailed proof following the ceremony. You will place orders directly with the studio. If you have questions, please contact BPI Photography at [www.bpiphotography.net](http://www.bpiphotography.net) or at 1-866-363-6936.

## **DVD SALES**

- A video of the commencement ceremony will be professionally recorded. DVD sales will be made available online on the district graduation page ([www.cobbk12.org/graduation](http://www.cobbk12.org/graduation)).

## **FLOWER/GIFT SALES**

- Flowers and graduation gifts may be purchased from district-approved vendor(s) at district-managed venues. Sales kiosks will be located in the pre-function areas and/or outside the venue.

## **KENNESAW STATE UNIVERSITY SECURITY MEASURES**

In accordance with Kennesaw State University requirements, all persons entering the Convocation Center must pass through a metal detector for screening. This requirement is similar to what is in place at other event venues throughout metro Atlanta, such as Truist Park, Mercedes Benz Stadium, State Farm Arena, the Georgia Aquarium, and others.

## BAG CHECK

Guests entering the venue with a bag **MUST** have either a **CLEAR TOTE** or **SMALL CLUTCH** to be approved for entry into the venue. All bags and packages are subject to inspection by public safety personnel. Diaper bags are permissible when accompanied by an infant and are subject to a bag search. Bags that do not meet these criteria will not be permitted into the venue. Please be aware this will delay your entry into the facility, and we advise arriving early to make sure you are seated for the start of the ceremony. Please **DO NOT** bring any packages that cannot be opened or inspected. The descriptions below have been provided by KSU regarding clear totes and small clutches.

### Clear Totes

- Size may not exceed 12"x 6"x 12"
- Logo may only be on one side of the bag
- Items in the tote must be loose
- All bags are subject to search



### Clutch Bag or Small Purse

- Size may not exceed 6.5"x 4.5"
- May include a handle or strap
- Does NOT need to be clear
- All bags are subject to search



## PROHIBITED ITEMS

- Any object which obscures the view or impacts the safety of others is not allowed in any district-managed venue. A complete list of prohibited items is available on the district graduation web page ([www.cobbk12.org/graduation](http://www.cobbk12.org/graduation)).

## COMMENCEMENT TIMELINE

Details for all events will be updated and shared via CTLS, our Class of 2022 Graduation Information page, and Kell Social Media accounts

Monday – Friday, May 9-13, 2022		<b>Senior week</b> <i>A week of festivities celebrating the class of 2022!</i>
Monday	May 9, 2022	Social Media Day: Seniors post to social media their plans for next year and tag @TheKellHighSchool on Instagram
Tuesday	May 10, 2022	Senior Sign(ing) Day: After school, seniors will gather at Kell to create signs for their future plans. Signs will be provided by PTSA. These signs will be placed on Lee Waters Road for the remainder of the week.
Wednesday	May 11, 2022	College & Military Signing Day: Seniors will have a chance to be presented on stage, in the theater, to publicly declare their plan for next year, similar to athletic signing day. Families are invited to attend and cheer on their graduate!
Thursday	May 12, 2022	Baccalaureate Ceremony: PTSA will host the event where members of the Class of 2022 will share their memories from their four years at Kell. This event will be held at Piedmont Church at 6:00. Graduates should plan to wear their Cap and Gown.
Thursday	May 12, 2022	3 <sup>rd</sup> & 4 <sup>th</sup> Period Final Exams
Friday	May 13, 2022	1 <sup>st</sup> & 2 <sup>nd</sup> Period Final Exams
Friday	May 13, 2022	Senior Clearance & Senior Picnic: Seniors will verify they have no outstanding fees, fines, or materials before having lunch in the stadium with a picnic, yearbook signing, and good times with their 2022 classmates.
Friday	May 13, 2022	Bright Futures Parade: At sundown, the Class of 2022 will parade around the campus, cars decorated, and celebrate the beginning of their next chapter. Spectators are welcome this year!
Monday – Monday, May 16-23, 2022		<b>Senior Grade Finalization &amp; Commencement Prep</b> <i>Final clearance for seniors and ceremony practice</i>
Thursday	May 19, 2022 9:00 AM-12:00 PM Kell Cafeteria/Main Gym	Commencement Ceremony Practice & PTSA sponsored breakfast (mandatory)
Monday	May 23, 2022 8:30 AM KSU Convocation Center	Technical rehearsal for student speakers/performers
Monday	May 23, 2022 7:30 PM KSU Convocation Center	Commencement Ceremony
Tuesday	May 24, 2022 1:00 PM-3:30 PM Theater Lobby	Diploma Distribution

Direct any questions to Amy Sanders at [amelia.sanders@cobbk12.org](mailto:amelia.sanders@cobbk12.org)

For additional information and updates, please check the commencement page on the district web site: [www.cobbk12.org/graduation](http://www.cobbk12.org/graduation).

**KELL HIGH SCHOOL CLASS OF 2022  
COMMENCEMENT CONTRACT**

THIS CONTRACT MUST BE SIGNED AND RETURNED BEFORE SENIOR CLEARANCE ON FRIDAY, MAY 13, 2022. STUDENTS MAY NOT PARTICIPATE IN COMMENCEMENT WITHOUT A SIGNED CONTRACT.

We understand that to participate in the commencement ceremony these requirements must be met:

1. The student will attend the mandatory commencement practice and will follow all rules and policies for the school activity.
2. All financial obligations must be cleared by Friday, May 13, 2022. This includes, but is not limited to, return of textbooks, media center materials, CCSD issued laptops, and school issued uniforms and fine arts equipment; it also includes but is not limited to payment for lost textbooks, parking fines, athletic and/or fine arts equipment and uniforms, as well as CCSD issued technology. We ask that you turn in textbooks upon completion of your final exam or earlier. If you fail to resolve lost items and/or fines, you will be unable to participate in the commencement ceremony and could have your diploma and final transcript held.
3. Disruptive behavior at the ceremony will result in the student being removed from the ceremony and may result in a delay of the receipt of the student's diploma and final transcript(s).
4. A student may be denied the opportunity to participate in the ceremony if he/she is involved in any serious discipline event during the remainder of the 2022 school year.
5. Students will follow the dress guidelines and all Cobb County School District policies regarding behavior, dress, etc.
6. Any student improperly dressed for the ceremony will not be allowed to participate in the ceremony.

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Print student's name and ID#

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Student's signature

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Date

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Parent's or Guardian's signature

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Date

Final Exams will be administered on May 12, and May 13, 2022, during your regularly scheduled class periods.

RETURN TO MRS. WINN IN THE FRONT OFFICE BY 8:00 AM THURSDAY, MAY 12, 2022.