Financial Operations Management Information
Strategic Management

District Vision
A School District of Excellence where all Students Succeed

District Mission
One Team, One Goal, Student Success

Financial Services Division Mission
Manage financial resources PROFESSIONALLY, ETHICALLY AND LEGALLY

Financial Services Division Values
Hard Work, Dedication, Consistency

Financial Services Division Expectations
Customer Service – Helpful, Courteous, Timely
Assignments – Compile/Analyze Data, Draw Conclusions, Make Recommendations
Meetings – Be prepared and on-time
Problems – Develop Solutions
Work Ethic for all Finance Employees – ‘Perfect Effort’

Financial Services Director Expectations
Organizational Depth – Departments are two-deep in critical department processes
Quality Control – Redundant review of all data/analysis/reports prior to distribution
Communication with CFO – Communicate often with CFO - Report to CFO rather than CFO checking on you
Communication with Employees – Weekly Staff Meetings, One on One Daily Interaction
Conflict – Handle conflict promptly/strive to identify potential problems before they become problems
Articulate Specific Job Expectations for Each Employee – Job Descriptions (Reviewed Annually), Daily responsibilities, Project responsibilities, Deadlines
Hold each employee accountable for their job performance on a recurring basis

AS OF JUNE 30, 2022