

Financial Operations Management Information **Strategic Management**













GOVERNMENT FINANCE OFFICERS ASSOCIATION **BUDGET/FINANCE** REPORTING

District Vision

A School District of Excellence where all Students Succeed

District Mission

One Team, One Goal, Student Success

Financial Services Division Mission

Manage financial resources PROFESSIONALLY, ETHICALLY AND LEGALLY

Financial Services Division Values

Hard Work, Teamwork, Dedication, Consistency

Financial Services Division Expectations

Customer Service – Helpful, Courteous, Timely

Assignments - Compile/Analyze Data, Draw Conclusions, Make Recommendations

Meetings – Be prepared and on-time

Problems – Develop Solutions

Work Ethic for all Finance Employees - "Perfect Effort"

Financial Services Director Expectations

Organizational Depth – Departments are two-deep in critical department processes Quality Control – Redundant review of all data/analysis/reports prior to distribution Communication with CFO - Communicate often with CFO - Report to CFO rather than CFO checking on you

Communication with Employees – Weekly Staff Meetings, One on One Daily Interaction

Conflict – Handle conflict promptly/strive to identify potential problems before they become problems

Articulate Specific Job Expectations for Each Employee – Job Descriptions (Reviewed Annually), Daily responsibilities, Project responsibilities, Deadlines

Hold each employee accountable for their job performance on a recurring basis



CCSD STRATEGIC PARTNER & CREDIT UNION FOR CCSD **EMPLOYEES**



BUDGET & FINANCIAL REPORTING EXCELLENCE



ASSSOCIATION OF SCHOOL **BUSINESS OFFICIALS (ASBO)** AWARDS FOR FINANCIAL INNOVATION



FINANCE COUNSEL OFFICIAL MEMBER