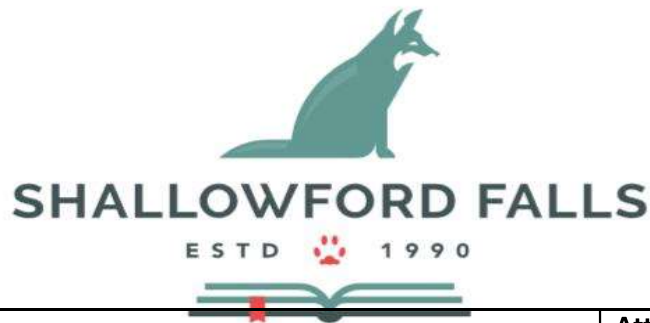


**Shallowford Falls
Principal Advisory Committee
Agenda and Minutes**



Date: January 11, 2023

Members and Attendance:

Name	Role	Attended Meeting
Donna Long	Principal	✓
Lindsey McGovern	Assistant Principal	✓
Fredrica Martin	Foundation president- parent member	✓
Shefali Patel (for Lauren Hammers)	PTA Co- president- parent member	✓
Jennifer Head	TOTY- staff member- media specialist	✓
Lindsey Opp	COTY- staff member – paraprofessional	✓
Namita Khanna	Community member- Keller Williams Realty and parent	
Elizabeth Janvier	Partner in Ed Rep- Olive Tree Tutoring	

Agenda and Minutes:

1. Welcome

2. Review Group Norms:

- Be punctual and prepared
- Keep a positive tone
- Listen to the ideas of other members
- Stay on topic according to what is planned
- Actively listen and stay engaged
- Leave with one voice
- Discussions applicable to all stakeholders

3. Update from PTA/Foundation:

- PTA and Foundation will work on a plan to get parents for a playground replacement committee.
- Spring Festival planning underway. Big plans for lots of great activities.
- Cereal Box Domino Drive: Students will bring in boxes of cereal to donate to MUST Ministries to help with summer food needs. We will create a “domino fall” with the cereal boxes throughout the hallways. Will incorporate STEM learning with this. Students will line hallways to watch the “dominos” fall.
- Family Dance: February 10, Neon Glow Party, free for all families
- STEM Night coming up (Jan. 19), lots of great activities planned and volunteers secured
- Teacher Auction coming up (Jan. 27-29)

4. Update from Mrs. Long:

*Professional Learning for teachers January 4, 2023

- Teachers participated in various content area activities, in vertical teams, and with grade level teams

* WIN time

- Groups and subject areas/skills have been adjusted to address current needs.

*Learning Commons Certification

- SFE recently earned the Library Learning Commons certification! This has been in the works for five years, thanks to the hard work of Jennifer Head.

*STEM updates/student advisory committee

- Next STEM Day will be Feb. 10.
- Jennifer Head shared information about Students STEM Advisory Panel application and selection process. Students in grades 2-5 were invited to apply.

5. Open Agenda

- Next Principal Advisory meeting will be April 18, 2023.
- Shout out to PTA and room parents for coordinating and planning Compassion Week projects.
- Question about special education paraprofessionals being able to have PL opportunities like observing at other schools. Donna said that she could reach out to area principals to coordinate this.
- Reflection Reception will be February 9 in the Library Learning Commons.