

2021-2022 STAFF USE CALENDAR

JULY

13	Tuesday	Leadership Kickoff (Harrison High School)
20-23	Tuesday – Friday	New Teacher Academy for teachers new to Cobb – 8:00 a.m. – 4:00 p.m. (Harrison High School) (schedule & location varies by day & teaching assignment – refer to NTA schedule)
26*	Monday	Pre-Planning: Local School Planning ¹
27*	Tuesday	Pre-Planning: District-wide Learning Engagement Institute ²
28*	Wednesday	Pre-Planning: District-wide Kickoff Broadcast (morning) ² Pre-Planning: Local School Planning (afternoon) ¹
29*	Thursday	Pre-Planning: Local School Planning Day ¹
30*	Friday	Summer Commencement – 7:00 p.m. (Harrison High School) Pre-Planning: Local School Planning Day ¹

AUGUST

2*	Monday	FIRST DAY OF SCHOOL
23	Monday	Early Release ¹ (Local School Professional Learning)

SEPTEMBER

1	Wednesday	End of 1 st 4½ Weeks
6	Monday	Labor Day Holiday – Schools Closed
8	Wednesday	4½ Week Progress Report Distribution – Elementary & Middle Schools
10	Friday	End of 1 st Six Weeks
14	Tuesday	CEOTY Luncheon (Roswell St. Baptist Church)
24*	Friday	Last Day Prior to Fall Break
27-30	Monday – Thursday	Fall Break – Student/Teacher Holidays

OCTOBER

1	Friday	Fall Break – Student/Teacher Holidays
8	Friday	End of 1 st Nine Weeks, 1 st Quarter, and 2 nd 4½ Weeks
18	Monday	Early Release ¹ (Local School Professional Learning)
19-22	Tuesday – Friday	Elementary & Middle School Conference Days (Early Release for Elementary and Middle Schools only)
26	Tuesday	Cobb Chamber Sponsored Teacher of the Year Breakfast & Pep Rally
29	Friday	End of 2 nd Six Weeks

NOVEMBER

2*	Tuesday	Election Day ¹ (Student Holiday; Local School Professional Learning Day)
10	Wednesday	End of 3 rd 4½ Weeks
17	Wednesday	4½ Week Progress Report Distribution – Elementary & Middle Schools
22-26	Monday – Friday	Thanksgiving Holidays – Student/Teacher Holidays

DECEMBER

15*-17*	Wednesday-Friday	Last Three Student Days of First Semester
16*	Thursday	Early Release/Local School Professional Learning Day ¹
17*	Friday	Early Release/Teacher Workday ³
20-31	Inclusive	End of 1 st Semester, 2 nd Nine Weeks, and 2 nd Quarter Winter Holidays – Student/Teacher Holidays

JANUARY

3*	Monday	Student Holiday; Teacher Workday ³
4*	Tuesday	Student Holiday; District Professional Learning Day ²
5*	Wednesday	First Day of Second Semester
7	Friday	2 nd Nine Weeks Report Card Distribution – Elementary & Middle Schools 1 st Semester Report Card Distribution –High Schools
17	Monday	MLK, Jr. Holiday – Schools Closed

FEBRUARY

4	Friday	End of 5 th 4½ Weeks
11*	Friday	4½ Week Progress Report Distribution – Elementary & Middle Schools
18	Friday	Last Day Prior to Winter Break End of 4 th Six Weeks
21-25	Monday – Friday	Winter Break – Student/Teacher Holidays

MARCH

7	Monday	Early Release ¹ (Local School Professional Learning)
16	Wednesday	End of 3 rd Nine Week Grading Period and End of 3 rd Quarter
23	Wednesday	3 rd Nine Week Report Card Distribution – Elementary & Middle Schools

APRIL

1*	Friday	Last Day Prior to Spring Break
4-8	Monday-Friday	Spring Break – Student/Teacher Holidays
13	Wednesday	End of 5 th Six Week
22	Friday	End of 7 th 4½ Weeks – Elementary & Middle Schools
29	Friday	4½ Week Progress Report Distribution – Elementary & Middle Schools

MAY

12	Thursday	Retirement Luncheon – 11:30 a.m. (Roswell Street Baptist Church)
23*-25*	Monday – Wednesday	Last Three Days of Second Semester/School Year Early Release Days; Teacher Workdays ³
25*	Wednesday	LAST DAY OF SCHOOL End of 2 nd Semester, 4 th Nine Weeks, 4 th Quarter, and 6 th Six Weeks
23-28	Monday – Saturday	High School Commencements
26*-27*	Thursday – Friday	Post Planning ³
30	Monday	Memorial Day Holiday – Schools Closed

June

1	Wednesday	4 th Nine Weeks Report Card Distribution – Elementary & Middle Schools 2 nd Semester Report Card Distribution – High Schools
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LOCAL SCHOOL CRITICAL DAYS: Some circumstances as defined in Administrative Rule GARH-R (Leaves and Absences) allow the Principal to declare additional days as school specific critical days:

* Critical Days for All School Levels

** Critical Days for Elementary Schools and Middle Schools ONLY

NOTE: Twelve-month employees may not use vacation leave for those days identified as critical days, except with the advanced approval of the immediate supervisor and the Superintendent or designee (Administrative Rule GARK-R [Vacations]).

STAFF DAYS: Staff Days are dedicated to specific purposes as follows (Board Policy GBRC [Professional Personnel Work Loads]):

¹ **Local School Planning Days:** Local school planning days may include any activities the Principal deems necessary for the day including, but not limited to, school-planned in-services, structured subject/grade level collaboration/planning, student grade reporting, and individual teacher preparation. The Principal or designee shall establish and publish, in either written or electronic form, a schedule for the day.

² **District Professional Learning Day:** The District-wide professional learning day is reserved for professional learning opportunities planned and scheduled at the District level including, but not limited to, Academic and/or School Leadership activities.

³ **Teacher Workdays:** Teacher workdays are set aside for individual teacher activities including, but not limited to, class/conference preparation, classroom set-up, and storage/packing for the summer. The Principal or designee shall establish and publish, in either written or electronic form, a schedule for the day, which may include faculty/staff social activities and/or a brief faculty meeting to provide directions for or answer questions regarding the day.