

2021-2022 Employment Schedule

School begins August 2, 2021 and ends May 25, 2022.

NOTE: Pre-planning is July 26-30, 2021; Post-planning is May 26 & 27, 2022.

ANNUAL HOURLY EMPLOYEES (258 Days)

***July 1, 2021 through June 30, 2022**

Please refer to the 2021-2022 annual hourly employee calendar for holidays and the Administrative Rule GARK-R regarding earned vacation leave.

ANNUAL EMPLOYEES AND HIGH SCHOOL SECRETARIES (238 Days)

***July 1, 2021 through June 30, 2022**

Please refer to the 2021-2022 annual employee calendar for holidays and the Administrative Rule GARK-R regarding earned vacation leave.

COORDINATORS; CONSULTANTS; PSYCHOLOGISTS; CAMPUS POLICE OFFICERS; ELEMENTARY & MIDDLE SCHOOL SECRETARIES (218 Days)

***July 8, 2021 through June 23, 2022**

Employees work the same schedule as 188-day classroom teachers, plus 12 days prior to pre-planning and 18 days after post-planning.

ASSISTANT PRINCIPALS; COORDINATORS; PSYCHOLOGISTS (208 Days)

***July 12, 2021 through June 13, 2022**

Employees work the same schedule as 188-day classroom teachers, plus 10 days prior to pre-planning and 10 days after post-planning. (NOTE: **High School** Assistant Principals may be requested to work three additional days between July 1, 2021 and June 30, 2022. These 3 days will be assigned by the High School Principals and reported to Payroll when worked.)

SUPPORT AND SERVICES ADMINISTRATORS (198 Days and 208 Days)

July 19, 2021 through June 6, 2022

Employees work the same schedule as 188-day classroom teachers, plus 5 days prior to pre-planning and 5 days after post-planning. (NOTE: **208 Day SSAs** will be assigned to work 10 additional contract days to support Extended School Year. These 10 days will be assigned by the Director of Special Education and reported to Payroll when worked.)

BOOKKEEPERS; MIDDLE SCHOOL PUPIL PERSONNEL CLERKS (198 Days)

July 20, 2021 through June 7, 2022

Employees work the same schedule as 188-day classroom teachers, plus 4 days prior to pre-planning and 6 days after post-planning.

PSYCHOLOGISTS (198 Days)

July 26, 2021 through June 13, 2022

Employees work the same schedule as 188-day classroom teachers, plus 10 days after post-planning.

HIGH SCHOOL PUPIL PERSONNEL CLERKS; HIGH SCHOOL RANK III GUIDANCE CLERKS (193 Days)

July 22, 2021 through June 2, 2022

Employees work the same schedule as 188-day classroom teachers, plus 2 days prior to pre-planning and 3 days after post-planning.

TEACHERS NEW TO COBB COUNTY (192 Days)

July 20, 2021 through May 27, 2022

Employees work the approved 2021-2022 schedule as indicated on the school year calendar plus 4 days prior to pre-planning (July 20, 21, 22 and 23).

TEACHERS; COUNSELORS; RANK I SCHOOL CLERKS; RANK I HIGH SCHOOL GUIDANCE CLERKS; SCHOOL SOCIAL WORKERS; OCCUPATIONAL & PHYSICAL THERAPISTS; SPECIAL ED COUNTY-WIDE AND SPECIAL ED SCHOOL-BASED NURSES (188 Days)

July 26, 2021 through May 27, 2022

Employees work the approved 2021-2022 schedule as indicated on the school year calendar.

SCHOOL FOOD SERVICE MANAGERS (188 Days)

July 22, 2021 through May 26, 2022

Employees work the days that school is in session, plus 7 days of pre-planning (July 22 - 30), November 2nd, January 4th and May 26th, the day after the school year ends.

CONSULTING NURSES; RN/LPN; PARAPROFESSIONALS (181 Days)

July 26, 2021* through May 25, 2022**

Employees work the days that school is in session, plus 3 days of pre-planning. **These employees must work ***three of the five pre-planning days as designated by their Principal or Nursing Supervisor.**

SCHOOL BUS DRIVERS (181 Days)

July 28, 2021 through May 25, 2022

Employees work the days that school is in session, plus 3 days prior to school opening.

SCHOOL FOOD SERVICE ASSISTANTS (180 Days)

July 29, 2021 through May 26, 2022 (Please note additional information regarding the first day of work)

Employees work the days that school is in session, plus 2 additional days. Managers may have the FSAs work these 2 additional days:

Option 1: July 29th and 30th **or**

Option 2: July 30th and May 26th

SCHOOL BUS MONITORS (178 Days)

August 2, 2021 through May 25, 2022

Employees work the days that school is in session.

***Due to the summer work schedule, adjustments may be made to accommodate school closures on Fridays.**

Please Note: Employees are not permitted to work in excess of the number of contract or scheduled days without prior approval from Human Resources.