



Kell High School AP Exam Registration & Payment Information 2023-2024

Registering for an AP exam

1. Log in to www.TotalRegistration.net/AP/111992
2. Review the steps of the registration process, the Refund Policy, and the AP Exam Policies detailed on the Kell Total Registration Page linked above.
3. See the bottom of the Total Registration landing page linked above to create a new account if you do not have one, or login to an existing account, and then register and pay for your AP Exams.

Parents and students seeking AP testing accommodations

(These are not guaranteed to students because they are in their IEP or 504 plan.)

1. Must submit accommodations request through the College Board website or the school SSD coordinator.
2. Simply print out the [Consent for Accommodations Request](#), complete it, and submit it to the school SSD or complete the request and submit to College Board directly. More information on accommodation requests can be found at the following website: [Accommodations on College Board Exams | College Board](#)
3. Forms must be submitted early as they take 7 weeks to process. The final deadline for any requests is January 18, 2024. There is no guarantee the accommodations will be approved.

Fee Structure

- Cost for first exam: \$113 (\$98 exam fee + \$15 registration fee)
 - **AP Seminar and AP Research Exam Fee - \$146**
 - Base cost for all other exams: \$98 each
- Late Ordering Fee Window 1: \$10
- Late Ordering Fee Window 2: \$40
- Cancellation Fee after November 15: \$40

Fee Structure for Free/Reduced Lunch Students

- Cost for the first exam: \$15 (free exam + \$15 admin fee)
- Cost for all other exams: \$0
- If student registers and does not sit for the exam, the student will be assessed a \$40 cancellation fee and a hold may be placed on the student's account.
- Students who receive this benefit should answer "yes" to the registration question on TotalRegistration. Qualification will be verified before payment is processed.

Fee Structure for STEM Exams

Calculus, Statistics, Physics, Chemistry, Biology, Environmental Science, Computer Science Courses

- Cost for the first STEM exam: \$15 (free exam + \$15 admin fee)
- If student registers and does not sit for the exam, the student will be assessed a \$40 cancellation fee and a hold may be placed on the student's account.
- Cost for any additional STEM exams: \$98 each
- Students should answer "yes" to the registration question regarding STEM exams. Qualification will be verified before payment is processed.

Cancellation Policy:

- Students who cancel an exam by 11:59pm, **November 14, 2023** are entitled to a full refund of the exam fee.
- Students who cancel an exam between **November 15, 2023** & 11:59pm, **March 14, 2024** will receive a partial refund. A cancellation fee of \$40 will be assessed.
- After 11:59pm, March 14, 2024 there are no more refunds.
- Late fees are nonrefundable.

Important Dates

- Registration begins **September 5, 2023**
- Registration and payment for fall courses closes **11:59 PM, Monday, Nov 6, 2023.**
 - Late registration will incur late fees. See Total Registration website for details.
- Registration for spring courses (and late fall course registration) closes **11:59pm, Monday, March 6, 2024.**
 - Late registration will incur late fees. See Total Registration website for details.
- Exams cancelled November 15 or later will incur a \$40 cancellation fee.
- Registrations not paid in full by 11:59pm, March 6, 2024, will be cancelled, and the exams will not be ordered.

AP Exam Administration

- AP Exams will be given at Kell High School
- AP Exams will be administered over two weeks in May: May 6, 2024 – May 17, 2024
- AP Exams are administered according to the required College Board schedule and procedures

Review Sessions

- Kell AP teachers will be conducting review sessions during spring semester for students who took their class fall semester and spring semester.
- Review sessions will commence after spring break.

Please contact Mrs. Amy Sanders, amelia.sanders@cobbk12.org if you would like to register for an exam not listed, have questions about financial assistance, or any other questions.