IMPORTANT 2023 AP EXAM ADMINISTRATION INFORMATION FOR STUDENTS

- Students must arrive to the testing room location by 7:30 AM for morning exams and by 11:30 AM for afternoon exams. Please plan accordingly to ensure you arrive to school on time. Per College Board policy, late arrivals will not be allowed to test. Afternoon tests will end after bus dismissal. Make sure, if you ride the bus, you have arranged a ride home after your exam(s).
- Dress comfortably (within CCSD dress code policy).
- A photo ID is required for all students (Pope and non-Pope) at the time of exam check-in.
- Bring 2 sharpened #2 pencils (NO mechanical pencils).
- Bring 2 blue and/or black ink pens to use on the free response test sections.
- Students are strongly discouraged from bringing cell phones to the testing room. If a student has a cell phone in the building, the cell phone must be given to the exam proctor from check-in through the completion of the exam per College Board guidelines.
- Students are strongly discouraged from bringing backpacks and other personal items to the testing location. If you need them for a class before or after your scheduled exam, please make arrangements to store your items in a classroom and/or your car. Bags are not secured during exams. Pope High School is not responsible for unsecured items left during the exam administration.
- Go to the bathroom before testing begins.
- No food or drink is allowed into the testing room unless you have a pre-approved accommodation from the College Board. This includes water bottles.
- Calculator policy: The College Board has very strict and explicit requirements for approved calculators. If your exam allows the use of a calculator, please confirm your calculator meets the requirements, before the exam, by speaking with your teacher and/or reviewing their policy using this web address: https://apstudents.collegeboard.org/exam-policies-guidelines/calculator-policies.
- No watches with internet access, alarms or makes any noise.

**AP Exam Test Locations:** Please review the testing date, time and room for each exam you are taking. Students with approved testing accommodations may be assigned an alternative testing location. If applicable, information will be directly communicated to those students prior to May 1st.