

Sprayberry High School
Class of 2024
Commencement Information and Schedule of Activities

Saturday, May 25, 2024, 7:00 pm
Kennesaw State University Convocation Center

The following information is highly important. Please review carefully with your family.

LOCATION OF VENUE AND DIRECTIONS

- **The Convocation Center is located on the Kennesaw campus of Kennesaw State University** at the intersection of I-75 and Chastain Road. From I-75, exit at Chastain Road (Exit 271) and turn west. Go to the first traffic light past the I-75 ramps and turn right onto Frey Road for graduate or guest parking. For accessible and special assistance parking, continue to the second traffic light and turn right on Kennesaw State University Road. Additional approach information and alternate routes are available on the district website at www.cobbk12.org/graduation.

COMMENCEMENT TICKETS

- Tickets will be distributed at the final commencement practice on May 21, 2024.
- All students must sign for their tickets.
- All tickets are barcoded and will be scanned upon entry to the venue.
- All guests attending commencement, including babies and small children, will need a ticket to enter the venue.
- **Lost or damaged tickets will not be replaced.**
- Honor Cords will be distributed at commencement practice. Graduates need to contact clubs/organizations/sports to confirm additional cord/stole orders.

SENIOR CLEARANCE

- All fees for lost or damaged textbooks, media materials, parking, classroom instructional equipment, uniforms (Band, Orchestra, Chorus, ROTC), or any other materials owed to the school must be cleared by May 14, 2024.
- Fines must be paid in cash only! (exact change, please)
- Laptops (with the power cord, laptop bag, and shoulder strap) should be returned to the media center by May 14, 2024.
- All students must be cleared of fines prior to the first commencement practice on May 20, 2024.
- Students with outstanding fees will be prohibited from participating in the commencement ceremony.

FINAL EXAMS

- Monday, May 13, 2024 – 3rd and 4th block exams
- Tuesday, May 14, 2024 – 1st and 2nd block exams

COMMENCEMENT PRACTICE

- **Monday, May 20, 2024, 12:30 pm – 2:30 pm** in the **Sprayberry High School Aux Gym**
 - Honor Cords will be distributed at this practice.
- **Tuesday, May 21, 2024, 12:30 pm – 2:30 pm** in the **Sprayberry High School Aux Gym**
 - **Commencement tickets will be distributed at this practice.** You will be required to sign for your tickets.
- **Wednesday, May 22, 2024, 11:30 am** – Technical rehearsal at Kennesaw State University
 - Students who are speaking or performing during the commencement ceremony.
- **All practices are mandatory.**
- Board and school policies (such as tobacco and drug/alcohol use, dress code, etc.) will be in effect.

COMMENCEMENT ATTIRE

- Dress for graduates will be as follows:
 - Dark pants, dark dress shoes, white dress shirt, dark tie, dark socks
 - Solid-colored dark dress (length no longer than the gown; collars should not show) or dark dress slacks
 - Simple small jewelry (no necklaces) and black dress shoes (no white hosiery and no silver/gold on the shoes)
 - Flat shoes are recommended due to the distance graduates will walk from graduate parking to the line-up room and to the ceremony venue.
- Caps and gowns must be worn by all graduating seniors. Please press your gown before graduation. Do not hem graduation gowns. The cap is worn flat on the head with the point at the center of the forehead and the tassel hanging on the right side. No bangs or hair should be sticking out of the front of the cap. If you have questions concerning the items you have ordered, please visit www.atlgrad.com or call ATL GRAD directly at (770) 795-1626.
- To ensure decorum of the ceremony and to provide consistency among schools, alterations to the cap and gown will not be permitted. **NO DECORATIONS ARE ALLOWED ON THE CAP OR GOWN.** Any student who decorates their cap and/or gown will be required to purchase another one. Graduates may only wear stoles, cords, and other insignia authorized by the school.
- No jeans, shorts, sandals, or sport shoes will be allowed for any student.

COMMENCEMENT DAY

- The commencement ceremony will take place on Saturday, May 25, 2024, at 7:00 pm at Kennesaw State University Convocation Center.
- Graduates must arrive at KSU and report to the **Siegel Recreation Center** with their cap, gown, and tassel by 5:30 pm.
- A designated door will open at 6:00 pm for guests with disabilities and guests requiring individualized assistance. Only one (1) companion guest will be allowed to accompany guests with disabilities.
- Doors will open at 6:15 pm for guests.
- Only ticketed guests will be allowed in the venue. No tickets will be held at the door, so please make sure all guests have their tickets prior to the ceremony.
- A photograph of a ticket (including but not limited to images on a cell phone) may not be substituted for a legitimate ticket.
- Individuals requiring wheelchairs must provide their own.
- Following the ceremony, we ask that all family and friends remain in their seats until all the graduates have recessed out of the building. Graduates will proceed to the Campus Green to meet family and friends.

PARKING




- **KSU charges a \$10.00 parking fee per car.** Be prepared to pay with a Credit/Debit card ONLY!
NO CASH WILL BE ACCEPTED.
- **Graduates** are to park in the Central Parking Deck. Graduates should wear comfortable shoes for walking from the Central Parking Deck to the Siegel Recreation Center (SRC) and the Convocation Center (CC).
- **Guests** will park in the East Parking Deck and the East Economy Lot (across Frey Road from the East Parking Deck). Overflow parking will be available in the Central Parking Deck.
- **Guests with disabilities and elderly guests needing individualized assistance** should park in either LOT A or LOT B (as designated on the campus map). Golf carts will run continuously to convey guests to and from the Convocation Center.

DIPLOMA DISTRIBUTION

- Tuesday, May 28, 2024, from 9:00 am – 12:00 pm in the Attendance Office at Sprayberry High School.

KENNESAW STATE UNIVERSITY BAG POLICY

- In accordance with Kennesaw State University requirements, all persons entering the Convocation Center must pass through metal detection devices. Also, guests entering the facility with a bag **MUST** use either a **CLEAR TOTE, PLASTIC ZIP TOP BAG, or SMALL CLUTCH** to be approved for entry into the venue. Please do not bring any packages that cannot be opened or inspected. Also, please allow extra time for entry as there may be delays. **ALL BAGS ARE SUBJECT TO SEARCH!**

Clear Totes	Plastic Zip Top Bag	Clutch Bag or Small Purse
<ul style="list-style-type: none">• Size may not exceed 12"x 6"x 12"• Logo may only be on one side of the bag• Items in the tote must be loose	<ul style="list-style-type: none">• Size may not exceed 11" x 11"• Resealable• Clear	<ul style="list-style-type: none">• Size may not exceed 6.5"x 4.5"• May include a handle or strap• Does NOT need to be clear
		

COMMENCEMENT PHOTOS/VIDEO SALES/ONLINE STREAMING/FLOWER & GIFT SALES

- To maintain the dignity of the ceremony, all guests must remain in their seats throughout the commencement ceremony. Only hand-held cameras that do not block the view of other guests will be allowed into the ceremony. Flash photography is not permitted.
- We have arranged for *Lifetouch Studios* to take individual graduate portraits as they receive their diploma. The graduates will also receive information to access their photo online. Parents and Seniors must deal directly with *Lifetouch Studios*.
- Video sales will be available online on the Cobb County School District graduation page (www.cobbk12.org/graduation). The district will provide a link for the sales of videos on this web page.
- CCSD will provide a live webcast of the commencement ceremony, which will be publicly available via the school district website (www.cobbk12.org/graduation).
- Flowers and graduation gifts may be purchased from district-approved vendor(s) at district-managed venues. Sales Kiosks will be located in the pre-function areas and/or outside the venue.

PROHIBITED ITEMS

- Any object that obscures the view or impacts the safety of others is not allowed in any district-managed venue. A complete list of prohibited items is available on the district graduation web page (www.cobbk12.org/graduation). ***Please Note: No Strollers are allowed in the venue.

GENERAL INFORMATION

- Participation in the commencement ceremony is optional and a privilege. Students must meet all expectations and requirements to participate in the commencement ceremony.
- Behavior at the ceremony and practices must be exemplary. Throwing caps in the Convocation Center is inappropriate, dangerous, and not permitted. Please understand that disruption and misconduct in any form will not be tolerated. Any seniors causing a disturbance or conducting themselves inappropriately during the ceremony will be removed.
- Please remember that all graduation requirements must be met to participate in commencement exercises.
- The School Counseling Office will be closed May 15-17, 2024, so counselors can verify graduation status for all seniors. A school counselor will contact you if there are any problems with final grades.
- Restitution for any damage to the venue, district property, or vendor property will be the responsibility of the graduate(s) and/or audience who caused the damage.

Graduation Activities

Monday, May 13, 2024

Senior Finals: 3rd and 4th Blocks

Tuesday, May 14, 2024

Senior Finals: 1st and 2nd Blocks

Monday, May 20, 2024

12:30 pm – 2:30 pm

Commencement Practice

Sprayberry High School Aux Gym

Honor cords distributed at this practice.

Tuesday, May 21, 2024

12:30 pm – 2:30 pm

Commencement Practice

Sprayberry High School Aux Gym

Tickets distributed at this practice.

Wednesday, May 22, 2024

11:30 am

Technical Rehearsal (Chorus & Speaking participants only)

KSU Convocation Center

Saturday, May 25, 2024

5:30 pm – 8:30 pm

Commencement Ceremony at KSU Convocation Center

Graduates must be in their assigned areas by 5:30 pm. Personal items are not secured.

Do not bring any valuables.

Tuesday, May 28, 2024

9:00 am – 12:00 pm

Diploma distribution

Sprayberry HS Attendance Office

For additional information and updates, please check the commencement link on the district website:

www.cobbk12.org/graduation.

GRADUATION CONTRACT

Please scan the QR code below or follow the link to the Graduation Contract required for all Seniors participating in the 2024 Commencement Ceremony.

Completed Graduation Contracts are due by March 29, 2024.



<https://forms.office.com/r/91WXipcnsP>

Graduation Administrator: Nathan Autry, nathan.autry@cobbk12.org