**Evaluation of Previous Experience**

All experience must be listed on the original application and verified by completing the appropriate CCSD Experience Verification Form. **It is the employee’s responsibility to obtain documentation of qualifications and experience from all former employers.** Human Resources will evaluate previously related outside experience and a maximum of eight (8) steps may be granted.

A maximum of 3 years credit will be given for active duty military experience. **Form DD214 must be submitted for review.**

<table>
<thead>
<tr>
<th>STEP</th>
<th>LPN</th>
<th>RN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-2</td>
<td>36,136</td>
<td>42,975</td>
</tr>
<tr>
<td>3-4</td>
<td>36,859</td>
<td>43,834</td>
</tr>
<tr>
<td>5-6</td>
<td>37,596</td>
<td>44,711</td>
</tr>
<tr>
<td>7-8</td>
<td>38,348</td>
<td>45,533</td>
</tr>
<tr>
<td>9-10</td>
<td>39,115</td>
<td>46,517</td>
</tr>
<tr>
<td>11-12</td>
<td>39,897</td>
<td>47,447</td>
</tr>
<tr>
<td>13-14</td>
<td>40,695</td>
<td>48,396</td>
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<td>15-16</td>
<td>41,509</td>
<td>49,364</td>
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<td>17-18</td>
<td>42,339</td>
<td>50,351</td>
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<tr>
<td>19-20</td>
<td>43,186</td>
<td>51,369</td>
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<td>21-22</td>
<td>44,049</td>
<td>52,386</td>
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<td>23-24</td>
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<td>53,433</td>
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<td>25-26</td>
<td>45,829</td>
<td>54,502</td>
</tr>
<tr>
<td>27-28</td>
<td>46,746</td>
<td>55,592</td>
</tr>
<tr>
<td>29-30</td>
<td>47,680</td>
<td>56,704</td>
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<tr>
<td>31+</td>
<td>48,634</td>
<td>57,838</td>
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</tbody>
</table>

FLSA Category: Non-Exempt

Positions are based on 7 hours per day; 183 days per year

Annual Salaries are rounded to nearest dollar

<table>
<thead>
<tr>
<th>Educational Supplement</th>
<th>Annual Supplement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Degree</td>
<td>$4,183.04</td>
</tr>
</tbody>
</table>

Supply School Nurse Hourly Rates: $21.49 (LPN); $23.89 (RN)

Clinic Sub Hourly Rates: $11.57 (Unlicensed); $20.95 (Licensed)

Hourly rates are rounded to the nearest hundredth

Budget permitting, a step may be granted, annually, at the beginning of each work year upon **satisfactory** completion of a year’s service (see Work Day Calendar). The following exceptions apply:

- An employee who does not work a sufficient number of days to qualify for 1-year of service credit or
- An employee who receives an unsatisfactory annual evaluation **(Policy/Rule reference: GBA-R (9))**