



FY2019 BUDGET DEVELOPMENT CALENDAR

Yellow shading indicates request for Board participation.

Date	Responsibility	Event												
Nov. 2017 - Feb. 2018	Deputy Superintendent of Leadership	Prepare FY2019 Personnel Allotments for each school; determine student-teacher ratio requirements/needs												
Dec. 2017 - Feb. 2018	Budget Director	Prepare FY2019 Budget Development Procedures/Reports (Personnel Formula Allotments, Salary & Operating Accounts, Other Funds)												
February 16, 2018	Budget Director	Budget Administrator Reports (BAR)/video training distributed for FY2019 Budget development procedures												
Feb. 16 - March 9, 2018	Central Office Staff	Central Office Review of FY2019 Budgets												
March 6 - 7, 2018	Budget Dept. Staff	Q&A Sessions for budget assistance with BAR review (first come first served basis):												
		<table border="1"> <thead> <tr> <th>Date</th> <th>Place</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td>March 6 -</td> <td>440 Glover Street - Budget Conference Room</td> <td>10:00 AM to 12:00 PM</td> </tr> <tr> <td>March 7 -</td> <td>440 Glover Street - Budget Conference Room</td> <td>2:00 PM to 4:00 PM</td> </tr> </tbody> </table>	Date	Place	Time	March 6 -	440 Glover Street - Budget Conference Room	10:00 AM to 12:00 PM	March 7 -	440 Glover Street - Budget Conference Room	2:00 PM to 4:00 PM			
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March 2018	Superintendent Executive Cabinet	Administrative Budget Sessions												
March 9, 2018	Central Office	Deadline for Central Office Departments to return completed BAR reports to the Budget Department												
March 15, 2018	Board Of Education	Board Meeting												
	Superintendent	<table border="1"> <thead> <tr> <th>Date</th> <th>Place</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td>March 15</td> <td>Board Room - Present FY2019 Budget Calendar and Budget</td> <td>1:00 PM</td> </tr> </tbody> </table>	Date	Place	Time	March 15	Board Room - Present FY2019 Budget Calendar and Budget	1:00 PM						
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	CFO													
March 2018	Budget Director	<u>FY2019 Budget Digest Presentation</u> Tax Digest Update - Cobb County Tax Assessor - Cobb Annual Meeting with Cobb Tax Assessor to update Cobb County Government entities regarding the development of the tax digest and digest growth												
April 19, 2018	Board Of Education	Board Meeting												
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April 20 - 30, 2018	Budget Director	Prepare FY2019 Popular Budget Report and Internet Report for presentation to the citizens of Cobb County												
April 30, 2018	Budget Director	Advertise FY2019 Tentative Budget in the Marietta Daily Journal Advertise FY2019 Popular Report on the web at www.cobbk12.org												
May 17, 2018	Board Of Education	Board Meeting												
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July 2, 2018	Budget Director	Advertise three public hearings for Taxpayer Bill of Rights in the newspaper and on the website at www.cobbk12.org . Advertise Current Tax Digest and Five Year History of Levy in the newspaper												
July 10, 2018	Budget Director	Advertise public hearings for Taxpayer Bill of Rights in the newspaper												
July 11, 2018	Board Of Education	Digest Hearing												
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<i>There will be 2 called meetings in July due to strict timing requirements (O.C.G.A. 48-5-32) regarding the Digest/Millage Rate Adoption. CCSD must comply with the State guideline and submit this information to Cobb County Government and Cobb County Tax Commissioners</i>														