

SY2024 FULL YEAR ONLINE ELECTIVE REGISTRATION INSTRUCTIONS
RIISING 9TH GRADE REGISTRATION WINDOW IS OPEN FEBRUARY 9TH – FEBRUARY 19TH

DEADLINE to register for electives: FEBRUARY 19TH

You MUST use the course numbers on this form. Do NOT search for course titles! Doing so will cause an error and your courses will not schedule.

Log into the online registration website at <http://studentvue.cobbk12.org>. Use your student ID (lunch number) and password. *We encourage you to do this at home with your guardians.*



Click on “Course Request” on the left side under Navigation. Your CORE recommendations will be listed.



Select “Click here to change course requests.”

1. Enter Course Number in “Course ID” box. Do NOT enter or select any other info. You MUST use the course numbers provided.
2. Click “Search Courses”
3. Select:
 - a. None (if you entered incorrect course number)
 - b. Request
4. Select “Click here to move selected requests to Selected Course Requests” box.

- Add electives until you have **8** classes total. Semester placement cannot be guaranteed.
- Disregard the credit assigned to a course.



Follow the same procedure for your “Alternate” choices but:

1. Select “Alternate”
2. Choose a minimum of 4 alternates. Number in order of preference.



Finished entering electives and satisfied with your choices?

1. “Click here to return to course request summary”
2. Click on “Lock Course Requests”

You are registering for the FULL YEAR.

Wish to change a core recommendation?

You must submit a WAIVER by the deadline.

February 9-19, 2023 is the only time to submit a waiver.

All forms must be submitted online by the deadline at

<https://kmhsadmin3.weebly.com/>

Reminders:

Use only the COURSE NUMBERS listed on 2023-2024 9th Grade Elective Course Offerings form. Do NOT search by course title.

Choose wisely; if you don’t want the class... don’t request the class!

Remember, there is NO DROP/ADD

Please remember to LOCK your requests once you have finished your registration.

For detailed step by step directions please visit <https://kmhsadmin3.weebly.com/>



WAIVER DEADLINE: February 9-19, 2023
NO WAIVERS will be accepted next school year.