



COBB COUNTY SCHOOL DISTRICT

FY2015 BUDGET DEVELOPMENT CALENDAR

Blue shading indicates request for Board participation.											
<u>Date</u>	<u>Responsibility</u>	<u>Event</u>									
Oct. 9, 2013	CFO	Present FY2015 Budget Forecast to the Board									
Nov. 2013 - Feb. 2014	Deputy Superintendent Leadership & Learning	Prepare FY2015 Personnel Allotments for each school and determine student/teacher ratio requirements and needs									
Dec. 2013 - Feb. 2014	Budget Director	Prepare FY2015 Budget Development Procedures/Reports (Personnel Formula Allotments, Salary & Operating Accounts, Other Funds)									
Feb. 12, 2014	CFO	<u>Provide Budget Update Newsletter to the Board</u> FY2015 Budget Calendar and Metro Atlanta comparison Review FY2014 current year Budget status									
Feb 20 & Feb 21, 2014	Budget Director	Agency Budget Training Sessions with Central Office Departments to discuss FY2015 Budget Procedures Budget Administrator Reports (BAR) will be distributed during this week.									
		<table border="0"> <thead> <tr> <th><u>Date</u></th> <th><u>Place</u></th> <th><u>Time</u></th> </tr> </thead> <tbody> <tr> <td>February 20 -</td> <td>440 Glover Street</td> <td>10:00AM to 11:00AM</td> </tr> <tr> <td>February 21 -</td> <td>440 Glover Street</td> <td>10:00AM to 11:00AM</td> </tr> </tbody> </table>	<u>Date</u>	<u>Place</u>	<u>Time</u>	February 20 -	440 Glover Street	10:00AM to 11:00AM	February 21 -	440 Glover Street	10:00AM to 11:00AM
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Feb. 21, 2014 - March 14, 2014	Central Office Staff	<u>Central Office Review of FY2015 Budgets</u> -Central Office Preparation of FY2015 Budgets									
March 5 & March 6, 2014	Budget Dept Staff	<u>Q&A Sessions for Budget Assistance (First Come First Served Basis)</u> March 5 - Budget Conference Room - 440 Glover - 10:00AM to 12:00PM March 6 - Budget Conference Room - 440 Glover - 2:00PM to 4:00PM									
March 12, 2014	CFO	<u>Provide Budget Update Newsletter to the Board</u> Review Governor's FY2015 Educational Funding Proposal									
March 14, 2014	Central Office	Deadline for Central Office Depts. to return completed reports to the Budget Dept.									
March 2014 (date and location to be announced)	Budget Director	<u>FY2015 Budget Digest Presentation</u> Tax Digest Update - Cobb County Tax Assessor - Cobb Annual Meeting with Cobb Tax Assessor to update Cobb County Government Entities regarding the development of the tax digest and digest growth									
April 14, 2014	Board Of Education Superintendent CFO	<u>Budget Meeting (9:00 AM - 12:00 PM)</u>									
April 16 & April 24, 2014	Board Of Education Superintendent CFO	<u>Budget Review Committee</u> FY2015 Board Budget Work Sessions (Meetings will be added or deleted as necessary)									
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April 16	Board Room - Review FY2015 Tentative Budget	8:30 AM									
April 24	Board Room - Adopt FY2015 Tentative Budget	7:00PM									
April 25 - May 1, 2014	Budget Director	Prepare the FY2015 Popular Budget Report and the Internet Report for presentation to the citizens of Cobb County									
May 2, 2014	Budget Director	Advertise FY2015 Tentative Budget - Place Tentative Popular Report on the web at www.cobbk12.org and distribute memo for public libraries to display for citizens to locate the Popular Report on the District's website.									
May 6, 2014	Budget Director	<u>If needed</u> , advertise Salary Hearings in the newspaper and notify employees.									
May 15, 2014	Board Of Education Superintendent	<u>Tentative Salary Hearing (6:30 PM - 7:00 PM)</u> <u>FY2015 Budget Public Forum (7:00 PM - 7:30 PM)</u> Board of Education & Superintendent conducts a public forum for the FY2015 Tentative Budget. Interested parties will present any additional input or comments.									
May 29, 2014	Board Of Education	<u>Tentative Salary Hearing (6:30 PM - 7:00 PM)</u> <u>Legal Adoption of the FY2015 Budget at the regular Board Meeting - (7:00 PM)</u>									
July 1, 2014	Budget Director	<u>If needed</u> , advertise three public hearings for Taxpayer Bill of Rights in the newspaper and on the web at www.cobbk12.org Advertise Current Tax Digest and Five Year History of Levy in the newspaper									
July 10, 2014	Board Of Education Superintendent	<u>If needed</u> , hold first and second public hearings for Tax Digest (514 Glover Street - Board Room - 9:00AM and 6:30PM)									
July 17, 2014	Board Of Education Superintendent	<u>If needed</u> , hold third public hearing for Tax Digest (514 Glover Street - Board Room - 8:30AM) <u>Set the FY2015 Millage rate in the Board Room at 9:00 AM</u>									