



## **Best Practices – Laptop Care**

- **Close cover when transporting**
- **Shut down computer when transitioning sites**
- **Do not use near food or drink**
- **Charge nightly or when battery falls below 50%**
- **Carry laptop in case when transitioning sites**
- **Reduce screen brightness for longer battery life**
- **Keep laptop in secure location when not using (i.e. in your locker during PE class, etc)**