

# Cobb County School District



Student Portal

Commencement Tickets Request and Allocation

Online Instructions

March 2023

Portal del Estudiante

Solicitud y Asignación de Boletos de Graduación

Instrucciones en línea

Marzo 2023

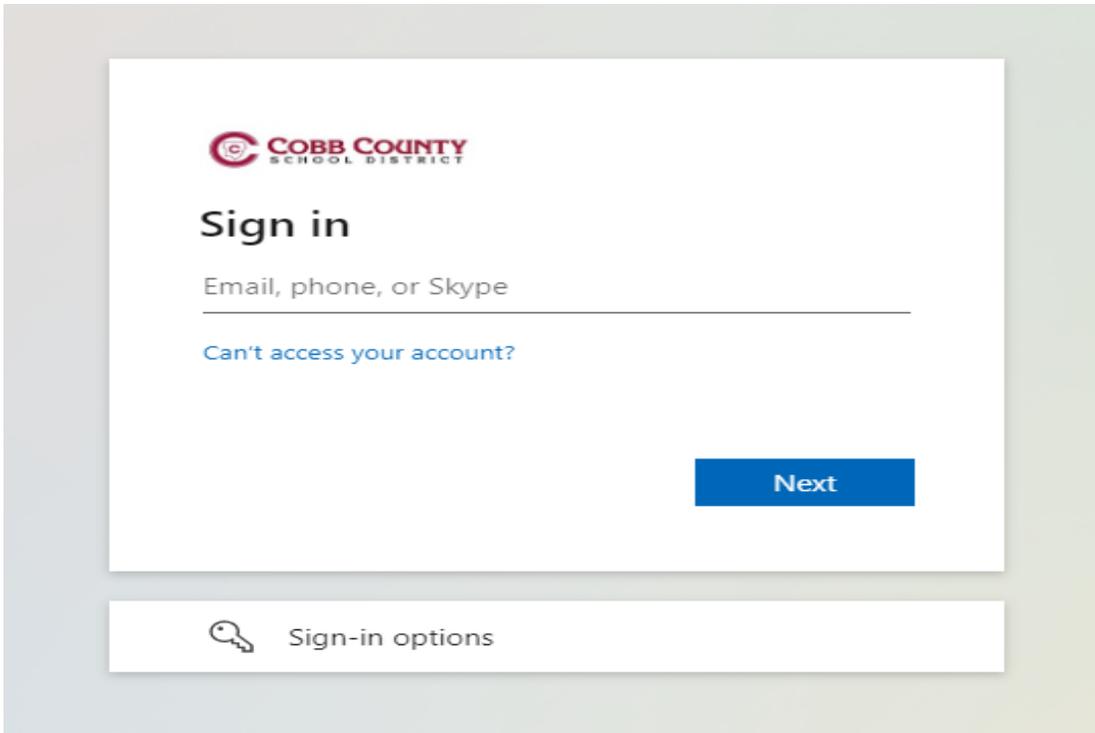
## Tabla de revisión

En el siguiente cuadro se enumeran las revisiones realizadas en este documento. Utilice esta opción para describir los cambios o adiciones realizadas al documento cada vez que se vuelva a publicar (borrador o final). La descripción debe resumir los cambios tanto como sea posible.

<b>Fecha</b>	<b>Fuente</b>	<b>Descripción de los cambios</b>
03/2/2023	S. Wilcox	Publicación inicial v1

## SOLICITUD Y ASIGNACIÓN DE BOLETOS DE GRADUACIÓN (instrucciones en línea para estudiantes)

Acceda al Student Portal (Portal del Estudiante) a través de <https://studentportal.cobbk12.org>



 **COBB COUNTY**  
SCHOOL DISTRICT

### Sign in

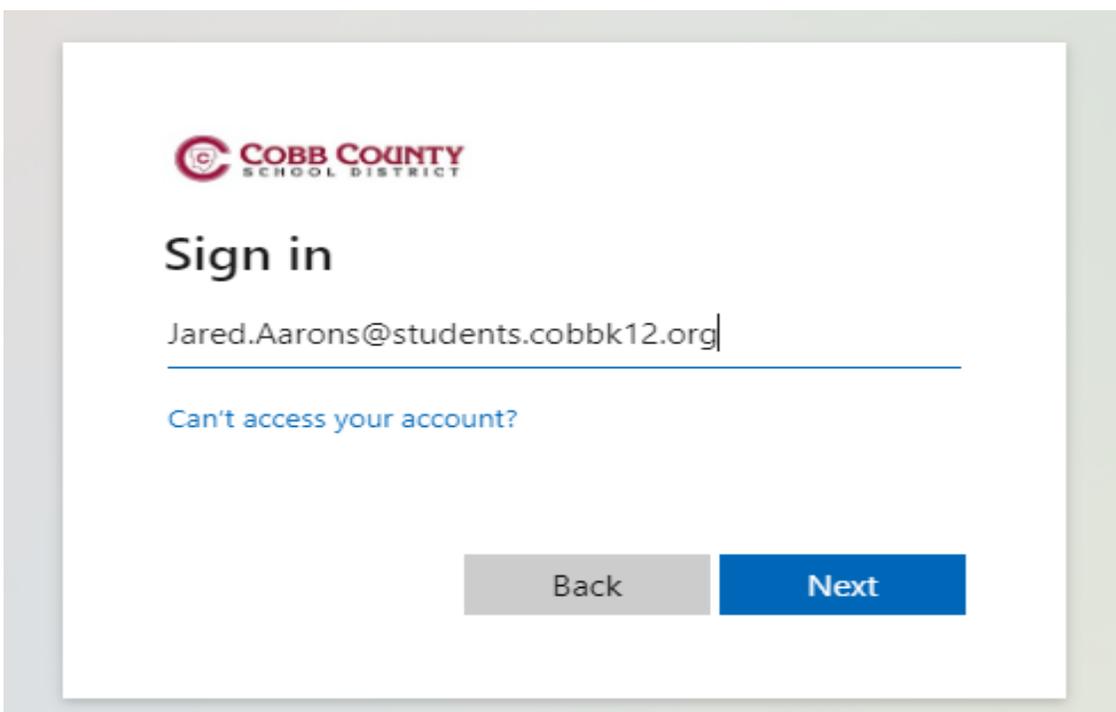
Email, phone, or Skype

[Can't access your account?](#)

**Next**

 Sign-in options

Los estudiantes iniciarán sesión con su dirección de correo electrónico de estudiante de CCSD.



 **COBB COUNTY**  
SCHOOL DISTRICT

### Sign in

Jared.Aarons@students.cobbk12.org

[Can't access your account?](#)

**Back** **Next**

Si está en Office 365, iniciará sesión en el Student Portal (Portal del estudiante). Si no ha iniciado sesión en Office 365, se le pedirá que sign in (inicie sesión) con su username and password (nombre de usuario y contraseña).

Sign in

https://sts.cobbk12.org

Username

Password

ONE TEAM ONE GOAL STUDENT SUCCESS (Cobb Student) LOGOUT

MENU STUDENT PORTAL

  
Cobb Student

**Classification:** Student  
**Email Address:** Cobb.Student@students.cobbk12.org  
**StudentID:** 123456

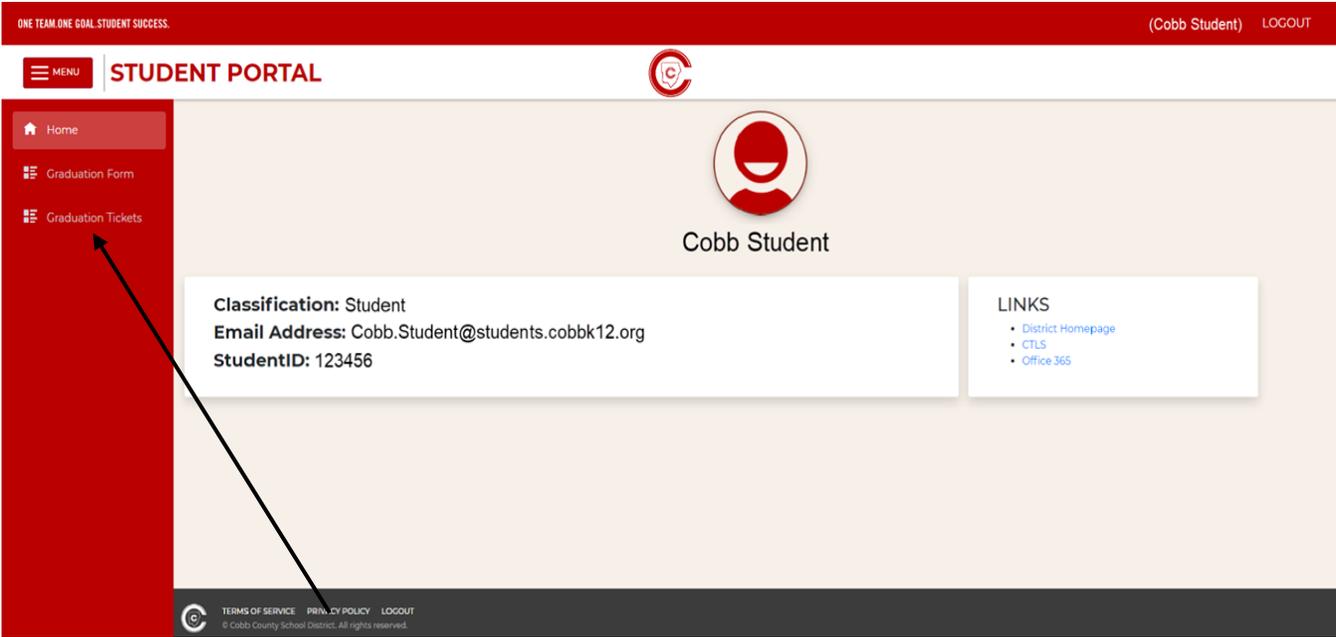
**LINKS**

- [District Homepage](#)
- [CTLS](#)
- [Office 365](#)

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**SOLICITUD DE BOLETOS DE ENTRADA**

El menú de la izquierda elija **Graduation Tickets** (Boletos de graduación).



Por favor lea toda la información en la pantalla antes de ingresar información en el Commencement Ticket Request Form (Formulario de solicitud de boletos de graduación).

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**MENU** | **STUDENT PORTAL** 

### Commencement Ticket Request

I would like to request  guest ticket(s) to the Ceremony on **Thursday, May 25, 2023**.

I understand that I will be provided as many tickets as possible within the number requested, but that I am not guaranteed the full number of guest tickets that I am requesting. I further understand that the graduate must be participating in the ceremony to receive tickets to the ceremony.

Deadline for Request: **Friday, March 24, 2023**.

Guest tickets will only be distributed to the graduate for whom the tickets are granted, and picture identification may be required to claim the tickets.

**SUBMIT REQUEST**

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En el cuadro de solicitud, por favor introduzca el número de boletos necesarios para sus invitados. Usted puede escribir un número o usar las flechas hacia arriba y hacia abajo.

Tenga en cuenta la fecha límite para enviar las solicitudes de boletos. **El número de boletos de entrada que solicita puede ser editado en cualquier momento hasta la fecha límite. Las solicitudes de las entrada no se pueden editar después de la fecha límite y serán definitivas.**

The screenshot shows the 'Commencement Ticket Request' form in the Student Portal. The form includes a header with the school's motto 'ONE TEAM. ONE GOAL. STUDENT SUCCESS.' and the user's name '(Cobb Student) LOGOUT'. The form title is 'Commencement Ticket Request'. The main content area contains a text input field with the value '0' and a dropdown arrow, followed by the text 'I would like to request 0 guest ticket(s) to the Ceremony on Thursday, May 25, 2023.' Below this is a disclaimer: 'I understand that I will be provided as many tickets as possible within the number requested, but that I am not guaranteed the full number of guest tickets that I am requesting. I further understand that the graduate must be participating in the ceremony to receive tickets to the ceremony.' The deadline is stated as 'Friday, March 24, 2023.' and a note says 'Guest tickets will only be distributed to the graduate for whom the tickets are granted, and picture identification may be required to claim the tickets.' At the bottom of the form is a red 'SUBMIT REQUEST' button. Two black arrows point to the input field and the 'SUBMIT REQUEST' button. The footer contains links for 'TERMS OF SERVICE', 'PRIVACY POLICY', and 'LOGOUT', along with the school's name and copyright notice.

Una vez que haya ingresado el número de boletos deseado, **HAGA CLIC EN SUBMIT REQUEST (ENVIAR SOLICITUD).**

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MENU STUDENT PORTAL

Request submitted successfully.

### Commencement Ticket Request

I would like to request  guest ticket(s) to the ceremony on **Thursday, May 25, 2023**.

I understand that I will be provided as many tickets as possible within the number requested, but that I am not guaranteed the full number of guest tickets that I am requesting. I further understand that the graduate must be participating in the ceremony to receive tickets to the ceremony.

Deadline for Request: **Friday, March 24, 2023**.

Guest tickets will only be distributed to the graduate for whom the tickets are granted, and picture identification may be required to claim the tickets.

SUBMIT REQUEST

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Una vez enviada, usted recibirá un mensaje de que su solicitud se envió correctamente.

¡Asegúrese de LOGOUT (cerrar sesión)!



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MENU STUDENT PORTAL

Request submitted successfully.

### Commencement Ticket Request

I would like to request 5 guest ticket(s) to the Ceremony on **Thursday, May 25, 2023**.

I understand that I will be provided as many tickets as possible within the number requested, but that I am not guaranteed the full number of guest tickets that I am requesting. I further understand that the graduate must be participating in the ceremony to receive tickets to the ceremony.

Deadline for Request: **Friday, March 24, 2023**.

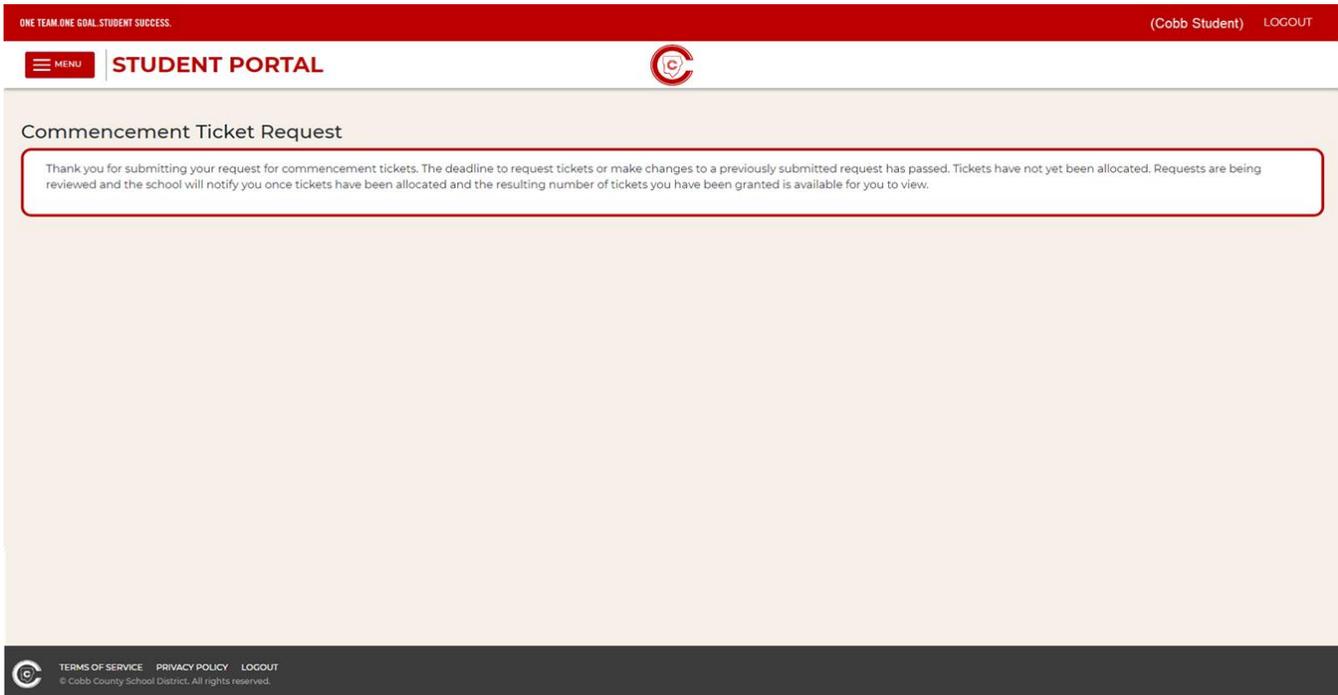
Guest tickets will only be distributed to the graduate for whom the tickets are granted, and picture identification may be required to claim the tickets.

SUBMIT REQUEST

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## ASIGNACIÓN DE BOLETOS DE ENTRADA

Una vez que haya pasado la fecha límite y los boletos de entrada aún no se hayan asignado, si inicia sesión en su cuenta en el Student Portal (Portal del estudiante) se mostrará el siguiente mensaje. **No ticket requests can be made or modified once the deadline has passed** (No se pueden realizar ni modificar solicitudes de boletos de entrada una vez que haya pasado la fecha límite).



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MENU STUDENT PORTAL

### Commencement Ticket Request

Thank you for submitting your request for commencement tickets. The deadline to request tickets or make changes to a previously submitted request has passed. Tickets have not yet been allocated. Requests are being reviewed and the school will notify you once tickets have been allocated and the resulting number of tickets you have been granted is available for you to view.

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Su escuela le notificará una vez que se hayan asignado los boletos. Esto será tan pronto como sea posible después de la fecha límite para solicitar boletos. Para ver la cantidad de boletos que recibirá, debe iniciar sesión en el Student Portal (Portal del estudiante).

El número de boletos de invitados recibidos se mostrará junto con la fecha en que serán distribuidos por su escuela.

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MENU STUDENT PORTAL

### Commencement Ticket Request

You have been granted **5** ticket(s) which may be picked up after commencement practice on **Wednesday, May 24, 2023**.

**Students should be prepared to show picture identification when they pick up the tickets.**

If you still need additional tickets beyond that granted herein, you should network with your classmates to see if there are other students who do not need all their allocation and might be able to provide you with their overage. Please keep in mind that only those seniors participating in the ceremony will receive tickets to the ceremony.

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Si tiene preguntas, comuníquese con el administrador de graduación de su escuela.