Assessment Keypad

**Purpose:**
Similar to calculators, rulers, or other tools in assessments, your teacher might turn on the keypad for an assessment.

**Overview:**
1. Login to CTLS and access the *My Assessment* tab on the left.
2. If the numeric keypad has been enabled, it will appear under the *Tools* section along with other tools that might be available for the test.
3. After you have started the test you can turn the keypad on/off by clicking the number pad icon.
4. Click the white icon above the keypad to move the keypad around