STEP 1: Login

Login to CTLS using the CTLS Student icon or by navigating to ctslearn.cobbk12.org. If logging in from home, enter their Office 365 username and password.

STEP 2: Click My Assessments

Locate and open My Assessments on the left-hand navigation. Be sure to verify the assessment title, course, and teacher before clicking on an assessment.

STEP 3: Click Assessment Tile

Once you have verified the name of the assessment, course, and teacher, click on the tile for the assessment that needs to be completed.

STEP 4: Begin Test

The assessment will open, and any available test instructions and tools will be visible. Click Begin Test to start the assessment.