There are three ways that students can join a live session in Zoom. These directions will explain each one.

Join from the Dashboard

1. After logging in to CTLS you will begin from My Dashboard. The widget at the top of the page, **My LIVE Sessions/Classrooms**, shows all sessions and classrooms that are currently live.

2. Click the **tile** of the live session/classroom you would like to join.

3. If you don’t see the session/classroom you are looking for, click the **Refresh** button at the top of the page.

4. Once you join the meeting, you will be prompted to choose some settings. If you see the pop-up pictured here, select **Open Zoom Meetings**.

5. Select **Join with Computer Audio**.
   
   Note: This will be the default setting. If you need to use **dial in audio on your phone**, select that option.

Note: A overview of the Zoom dashboard is included at the end of these directions.
Live Digital Sessions for Students

Join from a Digital Session

1. Click on a **Digital Session** in the digital classroom.

2. You should automatically be taken into the live session, but you will need to wait in the lobby until admitted by the teacher. If the live meeting does not automatically open, click the **Join Live Classroom** button at the top of the session. *Note: If your device is unable to launch the live meeting, you may need to use the Chrome browser and install a Chrome extension. Directions are [HERE](#).*

3. Once you join the meeting, you will be prompted to choose some settings. If you see the pop-up pictured here, select **Open Zoom Meetings**.

4. Select **Join with Computer Audio**. *Note: This will be the default setting. If you need to use dial in audio on your phone, select that option.*

*Note: A overview of the Zoom dashboard is included at the end of these directions.*
Live Digital Sessions for Students

Join from the Classroom Homepage

1. If you are unable to join the live digital session through the widget or session, navigate back to the digital classroom homepage, and look in the Announcements. There will be an announcement posted when the lesson is live. Click on the **click here link** to join the live session.

2. Once you join the meeting, you will be prompted to choose some settings. If you see the pop-up pictured here, select **Open Zoom Meetings**.

3. Select **Join with Computer Audio**. 
   *Note: This will be the default setting. If you need to use dial in audio on your phone, select that option.*

**Note:** A overview of the Zoom dashboard is included at the end of these directions.
Live Digital Sessions for Students

Zoom Session Dashboard Overview

1. At the bottom of the screen participants will have the following options.
   A. Mute and unmute microphone.
   B. Turn camera on and off.
   C. Choose a virtual background or video filter. (if available)
   D. View a list of participants and their reactions; Select reactions. *(Raise hand, yes, no, go slower, go faster, thumbs down, thumbs up, clap, need a break, away)*
   E. Join Zoom Group Chat.
   F. Share screen. (if enabled by the teacher)
   G. Select reactions that will appear on their image in gallery view. *(clap, thumbs up)*
   H. Change the how you see participants. *(Speaker View/Gallery View)*
   I. Enter and exit Full Screen mode.
   J. Mute yourself.
   K. Pin a video in Gallery view.

2. At the bottom right of the screen, click **Leave** to leave the meeting.
   *Note: Participants can also wait until the teacher ends the meeting for everyone.*