JOB DESCRIPTION

**POSITION TITLE:** Custodian II

**JOB CODE:** 457Z

**DIVISION:** Operational Support

**SALARY SCHEDULE:** Classified Hourly

*No hiring in this position after 7/01/01*

**DEPARTMENT:** Maintenance Services

**WORK DAYS:** 258

**REPORTS TO:** Principal

**PAY GRADE:** NZ00 - Based on Obsolete Rank L (NW12)

**FLSA:** Non-Exempt

**PAY FREQUENCY:** Bi-Weekly

**PRIMARY FUNCTION:** Follows schedule for cleaning assigned building area.

**REQUIREMENTS:**

1. **Educational Level:** None

2. **Certification/License Required:** None

3. **Experience:** None

4. **Physical Activities:** Routine physical activities that are required to fulfill job responsibilities; walking, standing, kneeling, negotiating stairs and ladders, lift and transport 75 pounds over short distances

5. **Knowledge, Skills, & Abilities:** Written and oral communication

*The Board of Education and the Superintendent may accept alternatives to some of the above requirements.*

**ESSENTIAL DUTIES:**

1. Demonstrates prompt and regular attendance.

2. Cleans specified areas of building as outlined by Principal or Head Custodian of the school.

3. Cares for school grounds as directed.

4. Changes light bulbs in ceilings up to 10 feet in height.

5. Cleans entire building regardless of ceiling heights, including dining areas.

6. Performs other duties as assigned by appropriate designee.

Signature of Employee ___________________________ Date ________________

Signature of Supervisor ___________________________ Date ________________