This document explains the two options for students to access CTLS Learn using their Microsoft Office 365 username and password.

Option 1: Desktop Icon

*This option is only available for those using Cobb County devices.*

1. Click on the CTLS Student icon on the desktop/home screen of the device.

2. Type your Cobb County Microsoft Office 365 username and password.

3. Click Login.
Option 2: Internet Browser

*This option is available for those using personal devices.*

1. Open a web browser.
   *Note: Chrome is the preferred web browser.*

2. In the address bar, paste or type:
   [http://ctlslrn.cobbk12.org](http://ctlslrn.cobbk12.org)

3. Type your Cobb County Microsoft Office 365 username and password.

4. Click Login