

2020-2021 STAFF USE CALENDAR (Revised)

JULY

15	Wednesday	Enrollment – Elementary & Middle Schools (Local Schools)
21-24	Tuesday – Friday	New Teacher Academy for teachers new to Cobb – 8:00 a.m. – 4:00 p.m. (schedule & location varies by day & teaching assignment – refer to NTA schedule)
27*-31*	Monday - Friday	Pre-Planning

AUGUST

3*-7*	Monday – Friday	Pre-Planning
10*-14*	Monday – Friday	Pre-Planning
17	Monday	FIRST DAY OF SCHOOL

SEPTEMBER

7	Monday	Labor Day Holiday – Schools Closed
11	Friday	End of 1 st 4 Weeks
16	Wednesday	4 Week Progress Report Distribution – Elementary & Middle Schools
22	Tuesday	CEOTY Luncheon (Roswell St. Baptist Church) (Postponed)
25	Friday	End of 1 st Six Weeks
25*	Friday	Last Day Prior to Fall Break
28-30	Monday – Wednesday	Fall Break – Student/Teacher Holidays

OCTOBER

1 & 2	Thursday & Friday	Fall Break – Student/Teacher Holidays
16	Friday	End of 2 nd 4 Weeks
16	Friday	End of 1 st Eight Weeks and 1 st Quarter

NOVEMBER

3*	Tuesday	Election Day (Student Holiday; Local School Professional Learning Day)
13	Friday	End of 3 rd 4 Weeks
13	Friday	End of 2 nd Six Weeks
18	Wednesday	4 Week Progress Report Distribution – Elementary & Middle Schools
23-27	Monday – Friday	Thanksgiving Holidays – Student/Teacher Holidays

DECEMBER

16-18*	Wednesday-Friday	Last Three Student Days of First Semester
17*	Thursday	Early Release/Local School Professional Learning Day
18*	Friday	Early Release/Teacher Workday ³
		End of 1 st Semester, 2 nd Eight Weeks, and 2 nd Quarter
21-31	Inclusive	Winter Holidays – Student/Teacher Holidays

JANUARY

1	Friday	Winter Holiday – Student/Teacher Holiday
4*	Monday	Student Holiday; Teacher Workday ³
5*	Tuesday	Student Holiday; District Professional Learning Day ²
6*	Wednesday	First Day of Second Semester
8	Friday	2 nd Eight Weeks Report Card Distribution – Elementary & Middle Schools 1 st Semester Report Card Distribution –High Schools
18	Monday	MLK, Jr. Holiday – Schools Closed

FEBRUARY

5	Friday	End of 5 th 4½ Weeks
12*	Friday	4½ Week Progress Report Distribution – Elementary & Middle Schools Last Day Prior to Winter Break End of 4 th Six Weeks
15-19	Monday – Friday	Winter Break – Student/Teacher Holidays

MARCH

17	Wednesday	End of 3 rd Nine Week Grading Period and End of 3 rd Quarter 2021-2022 Kindergarten/New to First Grade Pre-Enrollment
24	Wednesday	3 rd Nine Week Report Card Distribution – Elementary & Middle Schools

APRIL

2*	Friday	Last Day Prior to Spring Break
5-9	Monday-Friday	Spring Break – Student/Teacher Holidays
14	Wednesday	End of 5 th Six Week
23	Friday	End of 7 th 4½ Weeks – Elementary & Middle Schools
30	Friday	4½ Week Progress Report Distribution – Elementary & Middle Schools

MAY

13	Thursday	Retirement Luncheon (Roswell St. Baptist Church)
24-26*	Monday – Wednesday	Last Three Days of Second Semester/School Year
25*	Tuesday	Early Release; Teacher Workday ³
26*	Wednesday	LAST DAY OF SCHOOL Early Release; Teacher Workday ³ End of 2 nd Semester, 4 th Nine Weeks, 4 th Quarter, and 6 th Six Weeks
25-29	Tuesday – Saturday	High School Commencements
27-28*	Thursday – Friday	Post Planning ³
31	Monday	Memorial Day Holiday – Schools Closed

June

2	Wednesday	4 th Nine Weeks Report Card Distribution – Elementary & Middle Schools 2 nd Semester Report Card Distribution – High Schools
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LOCAL SCHOOL CRITICAL DAYS: Some circumstances as defined in Administrative Rule GARH-R (Leaves and Absences) allow the Principal to declare additional days as school specific critical days:

* Critical Days for All School Levels

** Critical Days for Elementary Schools and Middle Schools ONLY

NOTE: Twelve-month employees may not use vacation leave for those days identified as critical days, except with the advanced approval of the immediate supervisor and the Superintendent or designee (Administrative Rule GARK-R [Vacations]).

STAFF DAYS: Staff Days are dedicated to specific purposes as follows (Board Policy GBRC [Professional Personnel Work Loads]):

¹ **Local School Planning Days:** Local school planning days may include any activities the Principal deems necessary for the day including, but not limited to, school-planned in-services, structured subject/grade level collaboration/planning, student grade reporting, and individual teacher preparation. The Principal or designee shall establish and publish, in either written or electronic form, a schedule for the day.

² **District Professional Learning Day:** The District-wide professional learning day is reserved for professional learning opportunities planned and scheduled at the District level including, but not limited to, Academic and/or School Leadership activities.

³ **Teacher Workdays:** Teacher workdays are set aside for individual teacher activities including, but not limited to, class/conference preparation, classroom set-up, and storage/packing for the summer. The Principal or designee shall establish and publish, in either written or electronic form, a schedule for the day, which may include faculty/staff social activities and/or a brief faculty meeting to provide directions for or answer questions regarding the day.