 Form JBC-12

**STUDENT WITHDRAWAL FORM**

**COBB COUNTY USE ONLY**

**Date of Withdrawal** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Effective date should reflect last date of attendance.)**

**Current Grade Enrolled** \_\_\_\_\_\_\_\_\_\_\_

Reason for withdrawal: Indicate Withdrawal Reason using drop

down menu in CSIS. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attendance: Days Present This Year\_\_\_\_\_ Absent \_\_\_\_\_\_

Not on Roll\_\_\_\_\_\_\_ Date Entered \_\_\_\_\_\_\_\_

Ear, Eye, Dental Certificate? (Yes)\_\_\_\_ (No) \_\_\_\_\_

Immunization\_\_\_\_\_\_\_ Extension unit \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date)

RTI Information Available: (Yes) \_\_\_\_\_ (No) \_\_\_\_\_

Number of years in school (excluding Kindergarten): \_\_\_\_\_\_\_

Other Services? (Circle) Gifted \*\*ESOL

Remedial Speech EIP (Elem. Only) \*Special Ed

**\* (Please request from Special Student Services, 514 Glover St.,**

**Marietta, GA 30060)**

**\*\* (Please request from ESOL Records, IWC, 1870 Teasley Dr.**

**Smyrna, GA 30080)**

**MINORS BETWEEN THE AGE OF 16 AND 18 WHO PLAN TO DROP OUT MUST**

**COMPLETE FORM JBC-10.**

**A STUDENT SHOULD NOT BE WITHDRAWN IF:**

* **HE/SHE HAS BEEN ACCUSED OF A DISCIPLINE INFRACTION AND**

**NO DISCIPLINARY CONSEQUENCE HAS BEEN ASSIGNED; OR**

* **HE/SHE HAS A PENDING DISCIPLINARY HEARING.**

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|  |

**SCHOOL NAME**

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**SCHOOL ADDRESS & PHONE NUMBER**

|  |  |
| --- | --- |
| **Student’s Name:** |  |

|  |  |
| --- | --- |
| **Student’s Date of Birth:** |  |

|  |  |
| --- | --- |
| **Cobb County ID #** |  |

|  |  |
| --- | --- |
| **GTID:** |  |

|  |  |
| --- | --- |
| **Enrolling Adult:** |  |

**(Enrolling Adult signature required if student under age 18.)**

**(In Person)**  **(Note)**  **(Telephone Call)**  **(Electronic)**

|  |  |  |
| --- | --- | --- |
| **New mailing address:** |  | |
| **School where student plans to enroll (if known):** | |  |

**Is student currently serving out of school suspension or expulsion? (Check one)**  **YES**  **NO**

**Discipline record attached? (Check one)**  **YES**  **NO**

**Student should have teachers and staff complete the following and sign where indicated:**

**Locker(s) Cleared?**  **Yes**  **No After School Program Account Paid? (Check one)**  **Yes**  **No**  **Not**

A**ssigned student laptop and power adapter returned?  Yes  No (for students leaving CCSD only)**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Lunchroom Manager:** | |  | | **Account Cleared?**  **Yes**  **No** | | | **Amount Owed: $** | | |  |
| **Media Center:** |  | | **Items cleared?**  **Yes**  **No** | | **Amount Owed: $** |  | | **For** |  | |

**Yearbook to be Received?**  **Yes**  **No (Be sure to give forwarding address above.)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Course #** | **Course Name** | **Teacher Name**  **(Please Print)** | **Academic Grade to Date** | **Conduct Grade** | **Books Returned?** | | **Modified grade/work?** | | **Comment** |
| **Yes** | **No** | **Yes** | **No** |
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**Textbooks at the new school may not be issued until books are turned in or payment is received at withdrawing school.**

***For lower elementary grades, see attached progress report.***

**Original placed in student perm file. Copy for new school.**