GoSafe User Guide

How to Update/Change Student Dismissal

1. Login to ParentVue



2. Enter ParentVue User Name and Password

← → C a parentvue.cobbk12.org/PXP2_Login.aspx					
🧧 CCSD 🧧 MUNIS 🟮 Microsoft Office Ho 💠 Jira 🧧 Sheyi - M. Pollen Count Histor					
COBB ONE TEAM ONE GOAL.					
ParentVUE and StudentVUE Acces	s				
I am a parent >	Login				
	User Name:				
	TestParent				
	Password:				
	Format Password				
	Login				
	For support, or a list of ParentVUE coordinators, click here.				
	More Options 🗸				
	English Espeñol				

3. Select Student Information → Dismissal Changes

Bullard Elementary School (678-594-8720)	COBB ONE TEAM ONE BOAL. STUDENT SUCCESS. Codd Anamana			
Home				
Messages 0				
Calendar				
Student Device Liability Agreement	Update Student Information	Update Address/Contacts/Family Info		
Athletic Registration				
Office 365 Consent				
Family Engagement Registration				
School Meals	Dism	issal Changes		
Online Registration		incoal enaligeo		
Student Information				

4. Select the View/Change Dismissal Icon



5. Dismissal View/Change screen allows the enrolling adult to view <u>Today's Schedule</u>, <u>Today's Dismissal Status</u>, and <u>Transportation Changes History</u>. The enrolling adult is also able to change <u>Temporary Dismissal</u>, <u>Default Transportation Mode</u>, and <u>Emergency Transportation Mode</u>. Once dismissal has begun for the day, <u>Today's Dismissal Status</u> will indicate when the student is in the Get Set and Go positions. 'N/A' or a blank field indicates the student has not yet been released for dismissal.

ismissa	l View/Char	nge			
То	day's Schedule BUS	: Tem	porary Dismiss Change	al Changes	
	<u>Toda</u>	<u>ay's Dismissal</u> N/A	<u>Status</u>		
	🖉 Defa	ult Transporta	ation Mode:		
Monday BUS	Tuesday BUS	Wednesday BUS	Thursday BUS	Friday BUS	
	🖉 Emerge	ency Transpo	tation Mode:		
Car					
Transportation Changes History History of daily changes that differ from the Default Dismissal Setting.					
Active		н	istory		
DELETE	DATE		TRANSPORTATIO	IN TYPE NO	DTE
×	Tuesday - 08/3	80/2022	Car	Т	EST
		c /2022		-	TOT.

Please note Same Day Changes must be submitted 40 minutes before Dismissal.

Note on Dismissal Types

Dismissal types are shown in the screenshot below. **'Off Campus Care'** programs (i.e., Primrose, Dae Han, etc.) are programs that pick your child up from school and transport them to their facility. The **CLUB** dismissal type should be selected for On Campus clubs (i.e., Kids Chess, Tennis Club, Art Club, etc.). During the selection process, you will be able to designate where your child will be dismissed from Club (CLUB-ASP or CLUB-Car). The Club dismissal type is only available for Temporary dismissals.

Off Campus Care	•
Off Campus Care	
ASP	
BUS	
Car	
CLUB	
None	

Default Transportation Mode Changes

6. To make changes to the student's default transportation mode, select the pencil icon adjacent to 'Default Transportation Mode', select the daily transportation mode from the drop-down menu, and click 'Save'. The Default Transportation Mode can be changed as often as the enrolling adult requires.

Cancel X Switch Students	Default Dismissal Transportation Change for * Student must be registered for ASP to attend. Selecting ASP as a dismissal type does not register student for ASP. Monday
Dismissal View/Change	Select Default
Distrissal view/change	Tuesday
	BUS
terror saturbility in the	Wednesday
THE CASE OF THE OWNER OF THE OWNE	Select Default
Today's Schedule: Temporary Dismissal Cl	Thursday
	BUS T
Today's Dismissal Status	Friday
Default Transportation Mode:	BUS
Monday Tuesday Wednesday Thursday Fr BUS BUS BUS B	× Cancel Save
Emergency Transportation Mode:	
BUS	
Transportation Changes History History of daily changes that differ from the Default Dismissal be	tting.

Emergency Transportation Mode Changes

 To make changes to the student's emergency transportation mode, select the pencil icon adjacent to 'Emergency Transportation Mode,' select the emergency transportation mode from the drop-down menu, and click 'Save.' Emergency Transportation Modes include BUS, CAR, WALKER & NONE only.

					Emergency Transportation Change	or	
Cancol ¥	Switch S	tudonte 3			Emergency Transportation Mode:	Car	-
	Switch's	tudents ~			× Cancel Save		
Dismissal	View/Cha	ange					
0							
Toda	ay's Schedule	e: Temp	ora <mark>ry</mark> Dismiss	al Changes			
	Car						
	Tod	lay's Dismissal S	tatus				
		N/A					
	/ Defa	ault Transportati	on Mode:				
Monday	Tuesday	Wednesday	Thursday	Friday			
BUS	BUS	BUS	BUS	BUS			
Emergency Transportation Mode:							
Car							

Temporary Dismissal Changes

8. To make temporary dismissal changes (i.e., modify same-day dismissal type, a future day, or a series of days), click the 'Change' button to enter transportation updates. Click 'Save'. Temporary Dismissal Changes are used to change the dismissal type for a specific date or recurring dismissal (i.e., short-term change for a weekly Club). For a long-term change, the Default Transportation Mode should be updated.

<u></u>	Dismissal Transportation Querride for
(Change Transportation for a Specific Date:
Cancel 🗙 Switch Students 🔧	* Same Day Changes must be submitted 40 mins before Dismissal. * Student must be registered for ASP to attend. Selecting ASP as a dismissal type does not register student for 450 minster for account of the second sec
Dismissal View/Change	student for ASP.
100	Select Date of Change: 9/1/2023
C Incomentation	Select Transportation Type: Car
	Do you need to repeat this Override?
Temporary Dismis	O Yes ● No
BUS Change	Grandma will be picking up today
Today's Dismissal Status	
🖉 Default Transportation Mode:	
Monday Tuesday Wednesday Thursday	FI
BUS BUS	B × Cancel Save
Emergency transportation Mode:	
Transportation Changes History	
History of daily changes that differ from the Default Dis	missal betting.
Active History	
DELETE DATE TRANSPORTAT	ION TYPE NOTE

Dismissal Bar Code

9. Click on "Get Carline Dismissal Bar Code" icon to view bar code or share bar code. By sharing this bar code, the Enrolling Adult actively gives Release To permission to another adult.

Student Information Code County School Durited	JAN 1	
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ENROLLING ADULT CONTACT INFORMATION		
FAMILY INFORMATION	Students	
ADDRESS		Student ID:
	1	Information/Contacts
MAILING ADDRESS	đ	Enrollment Documents
STUDENTS		Medical Information
	*	Transfer(s) Apply/View
		Club/Organization Opt-Out
	<u></u>	Enroll in ASP
	æ	View/Change After School Dismissal
		Get Carline Dismissal Bar Code