**How to Request a New Club at Kennesaw Mountain High School 20223-2024**

Club/Organization Administrator: Mr. Richardson room 316

1. **Get an application from the school’s website**. Deadline for requesting a new club for 2023-2024: No deadlines. We are here to meet your needs.

2. All applications must be completed and returned to Mr. Richardson

3. Join the Inter-council club:

The inner-council club will meet once a month. Dates and Times to be determined. The meetings

will be in the media conference room.

Inter-Council is a division of the Student Government Association. The members are made up

of the President or their designees from each club in the Kennesaw Mountain Family. Executive

The vice president of SGA, along with her/his committee and the club/organization administrator, will

review all proposals that compete against other established clubs for the 2023-2024 school year**.**

**In reviewing proposals for new clubs, the following will consider the following:**

**Is there an existing group that has the same purpose?**

**How will this new group benefit the students, the school, and/or the community?**

**How will these organizations contribute to the mission of the school? (see SIP goals)**

What commitment do the creators of the new club have to make the group viable and long-lasting?

Before a new club may be formed, a school staff member must be willing to accept the following

responsibilities:

Must be present at all club meetings and sponsored activities

Approve all notices concerning activities

Account for all money through the bookkeeper

Approve fundraiser proposals & submit them to the ICC Committee for approval

Must encourage member involvement (new clubs started after the first day of school of the school year must have parent-signed approval to attend the club meetings and activities).

A staff member should not agree to sponsor a new club unless she/he has the time and

commitment to help make the group become a viable and long-lasting one that benefits the

students, school, and/or the community.

**Club Expectations:**

Clubs are to meet regularly. Clubs may meet before or after school and on weekends.

* Clubs must have the sponsor present at all meetings and club-sponsored activities.
* Presidents or their designees of clubs are expected to attend Inter-Club Council (ICC) meetings.
* Clubs are not to participate in fundraisers without prior approval from the administration
* Clubs are to submit a monthly report of activities, projects, and service hours on members and their

fundraisers.

* Clubs are encouraged to participate in community service projects. The School-wide projects are:

Shop with a Mustang Dec 09, 2023, Special Ed Dance March 5, 2024, Special Ed Field days Late March

Clubs are encouraged to participate in the Homecoming Parade, Clubs must participate in the Club Fair, First PTSA Open house.

* Clubs should have a Sponsor and a co-sponsor. After 40 students, clubs should have an additional cosponsor for every 25 students.
* Club creators and sponsors must read and address during the interview process.

Georgia Law HB 661 - School clubs; local boards provide information to parents; policies & procedures

The General Assembly finds that increased participation and support of parents in their children's schools is critical to the achievement of students and the success of the schools. Parental involvement is also one of the major tenets of the federal Elementary and Secondary Education Act, as amended by the No Child Left Behind Act of 2001 (P. L. 107-110), which encourages the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities. Therefore, the General Assembly intends that parents should be actively encouraged to be involved in their childreńs learning and school activities.

(1) 'Clubs and organizations' mean clubs and organizations comprised of students

who wish to organize and meet for common goals, objectives, or purposes and which

is directly under the sponsorship, direction, and control of the school. This term shall

include any activities reasonably related to such clubs and organizations, but shall not

include competitive interscholastic activities or events.

(2) 'Competitive interscholastic activity' means functions held under the auspices or

sponsorship of a school that involves its students in competition between individuals

or groups representing two or more schools. This term shall include cheerleading,

band, and chorus.

(c) Each local board of education shall adopt policies and procedures for notifying

parents or legal guardians of students regarding school clubs and organizations and

for providing an opportunity for parents or legal guardians to withhold permission for a

child to join or participate in clubs and organizations.

(d) An annual notification utilizing the student handbook or other appropriate method

regarding school clubs and organizations shall include without limitation the name of

the club or organization, mission or purpose of the club or organization, name of the

clubs or organizations faculty advisor, and a description of past or planned activities.

A similar notification shall also be provided for clubs and organizations created or

started during the school year."

**New Club Parent permission form.**

Georgia Law HB 661 - School clubs; local boards provide information to parents; policies & procedures.

Clubs starting after the first day of the school year must have a written permission form to

attend a new club on file

Name of Club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsor/s of Club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mission of the club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Possible activities: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Meeting times and day: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsors, please keep a record of all permission forms. Only students with a signed permission form

may attend your meetings and activities until next school year.