

**IKBC-R Material Harmful to Minors Complaint Resolution Process**

8/1/22

**RULE:****A. GENERAL PROVISIONS:**

In accordance with O.C.G.A §20-2-324.6. material provided or is currently available to a student shall not contain content harmful to minors as defined in the code section (see Administrative Rule IFAA-R).

**B. COMPLAINT RESOLUTION PROCESS:****1. Complainant:**

A parent or permanent guardian of a student that is enrolled in the Cobb County School District (District) may submit a complaint alleging that material that is harmful to minors has been provided or is currently available to his/her student.

**2. Complaint:**

- a. The complaint shall be submitted in writing to the principal of the school where the student is enrolled.
- b. The complaint shall provide a reasonably detailed description of the material that is alleged to be harmful to minors.

**3. Local School Review:**

- a. Within seven (7) business days of receiving a written complaint, the school principal or his or her designee shall review the complaint and take reasonable steps to investigate the allegations in the complaint, including but not limited to, reviewing the material that is alleged to be harmful to minors, if it is available.
- b. The principal or his or her designee shall determine whether the material that is the subject of the complaint is harmful to minors.
- c. The principal or his or her designee shall determine whether student access to the material that is the subject of the complaint shall be removed or restricted.
- d. Within ten (10) business days of receiving the complaint, unless another schedule is mutually agreed to by the parent or permanent guardian and the school principal or his or her designee, the school principal or his or her designee shall confer with the parent or permanent guardian and inform him or her whether the material that is the subject of the complaint was determined to be harmful to minors, and whether student access to such material will be removed or restricted.

**4. Appeal:**

- a. Appeals of the principal's or his or her designee's determinations provided for above shall be subject to full administrative and substantive review by the Cobb County Board of Education (Board), which shall also include the ability of the parent or permanent guardian to provide input during public comment at a regularly scheduled Board meeting.
- b. Unless another time frame is mutually agreed upon by the parent or permanent guardian and the Board, the review and final disposition of the appeal by the Board shall be completed within 30 calendar days of receiving the written appeal.

**C. MATERIAL TITLES:**

1. The title of the material submitted for appeal pursuant to this rule that is determined by the Board to be not harmful to minors shall be published on the District website within 15 business days from the date of such determination and shall remain on the website for a period of not less than 12 months.
2. A parent or permanent guardian may request access to appealed materials that are physical in nature and accessible to their student in the student's school media center.

3. A parent or permanent guardian must abide by the school's policies and procedures when requesting and reviewing such material.

Adopted: 8/1/22

Legal Reference:  
20-2-324.6 Material Harmful to Minors