

JGFB-R Supervision of Students

7/25/16

RATIONALE/OBJECTIVE:

The Cobb County School District (District) recognizes concerns for the welfare of students from their entry on a school bus or school property to their return to the bus stop or when they leave school property. The District strives to assure that schools provide students and staff a safe and orderly environment in which optimum learning can occur.

RULE:

Pro-active supervision of students is essential for the establishment and continuation of a safe, orderly environment:

A. SUPERVISION:

School personnel shall exercise supervision over pupils in their charge and shall exercise care for their safety.

B. BEFORE/AFTER-SCHOOL SUPERVISION:

School personnel who provide, conduct, and/or sponsor before-school and/or after-school school-sponsored activities and the After School Program shall exercise supervision over students in their charge.

C. VOLUNTEERS/NON-DISTRICT PERSONNEL:

Volunteers and other non-District personnel should be supervised at all times by appropriate District employees. When direct supervision by District employees is not possible, no less than two volunteers or non-District personnel must be present.

D. COMMUNICATING EXPECTATIONS:

Principals shall be responsible for communicating supervision expectations, responsibilities, and assignments within their schools.

E. OVERNIGHT ACTIVITIES HELD IN THE SCHOOL BUILDING:

Activities which occur after normal school hours or after normal activity hours are limited as follows:

Elementary and Middle School: Only students who are enrolled at that particular school may participate.

High School: Only students who are enrolled at that particular school may participate unless the event is an approved fund raising activity which may include high school students from other high schools either in the District or from outside the District.

1. Approval:

Requests for these activities must be:

- a. Submitted in writing by the Principal; and
- b. Approved by the Level Assistant Superintendent.

2. Requirements:**a. Elementary and Middle School:**

All overnight activities will be limited to students who are regularly enrolled in the school requesting the school-sponsored activity.

- b. **High School:**
 Non-District student groups and student groups from other District high schools may be permitted to stay in schools overnight:
 - (1) As participants in a fundraising activity as provided in Administrative Rule JHA-R (Student Activities Fund Raising) and as provided in Administrative Rule KG-R (Use of School Facilities); Section 2.4.1.; and
 - (2) The activity is pertinent to the academic mission of the school and relevant to the school program/group or school support organization sponsoring the fundraiser.
- c. The issues of parental permission, supervision and chaperones, and medical and emergency information shall meet the requirements of Administrative Rule IFCB-R (Field Trips and Excursions).
- d. Before scheduling the event or making a commitment to the group being hosted, the Principal or designee shall obtain approval from:
 - (1) An appropriate school support organization (see Section 2.b above) willing to host the group and sponsor the fundraiser; and
 - (2) The Level Assistant Superintendent by submitting the "Overnight Activity Request" form (Form JGFB-2) at least five days prior to the activity.

Adopted: 8/12/81

Revised: 4/13/83; 8/8/84; 5/23/91; 8/14/91; 5/27/99

Reclassified an Administrative Rule: 9/1/04

Revised: 1/12/05; 5/11/05; 8/8/07; 11/14/07; 1/9/08

Revised and re-coded: 1/7/13 (Previously coded as Administrative Rule JLIA and Administrative Rule JLL)

Revised: 7/25/16

Legal Reference

O.C.G.A. 20-2-323	Unstructured Break Time
O.C.G.A. 19-9-125	Protection from criminal or civil liability
O.C.G.A. 20-2-154.1	Alternative education programs; intent; description; funding
O.C.G.A. 20-2-204	Paraprofessionals and permitted personnel
O.C.G.A. 20-2-215	"In loco parentis" status of permitted personnel and paraprofessionals
O.C.G.A. 20-2-218	Duty free lunch period for teachers in grades K-5
O.C.G.A. 20-2-65	Programs for care/supervision of students before or after school, or during vacation periods
Rule 160-5-1-.35	Seclusion and Restraint for All Students