

JGFC-R Dismissal Precautions

1/7/13

RATIONALE/OBJECTIVE:

The Cobb County School District recognizes concerns for the welfare of students from their entry on a school bus or school property to their return to the bus stop or when they leave school property. Part of that responsibility is to assure that students are not removed from school by an unauthorized person.

RULE:**A. DISMISSAL PRIOR TO THE END OF THE SCHOOL DAY:**

A student shall be dismissed from school prior to the end of the school day only by one of the following methods:

1. The parent(s)/guardian(s) shall appear in person and request that the principal release the student; or
2. The parent(s)/guardian(s) shall make the request in writing, explaining the reason for requesting early dismissal and identifying and designating the person, if any, to pick up the student; or
3. The parent(s)/guardian(s) shall make the request by telephone to a local school staff member designated by the principal; however, the school reserves the right to require a written request or personal appearance by the parent(s)/guardian(s) before dismissing the student to the parent or into the custody of the person identified or designated by the parent; or
4. The adult requesting the student's release shall be someone whom the student's parent(s)/guardian(s) has indicated on the student's registration form or emergency card as having permission to check out the student; or
5. If a student is placed under arrest or taken into protective custody by law enforcement, the Division of Family and Children Services (DFCS), or other governmental investigating agency, that student may be dismissed from school prior to the end of the school day. A Police Interviews and Investigations Form shall be completed, if applicable, and placed in a confidential school file when an interview occurs or when the student is released in the custody of governmental/law enforcement agencies. (See Form JCAB-1)

B. IDENTIFICATION:

The school reserves the right to require picture identification before releasing a student.

C. PERMISSION:

Students shall not leave the school grounds while school is in session without permission from the principal or designee.

D. VERIFICATION OF CUSTODY:

The principal or designee may require verification of right of custody from anyone requesting early dismissal of a student.

Adopted: 7/27/78

Revised: 4/13/83; 8/8/84; 5/27/93

Reclassified an Administrative Rule: 9/1/04

Revised: 12/09/04

Revised and re-coded: 1/7/13 (Previously coded as Administrative Rule JLIB)

Legal Reference

O.C.G.A. 20-02-1180 Penalty for loitering on school premises or within school safety zone
O.C.G.A. 20-02-0780 Change of custody of minor child by removing child from school premises is prohibited
Rule 160-5-1-.10 Student Attendance