



One Team, One Goal: Student Success

514 Glover Street
Marietta, GA 30060
Telephone: (770) 426-3300
www.cobbk12.org

May 3, 2022

Ms. Tracey Wooten
ACCO Brands Corporation
dba ACCO Brands USA LLC
Four Corporate Drive
Lake Zurich, IL 60047

Dear Ms. Wooten:

This is to advise you that the award to your company for **RFQ Q2021045, Laminator Repair Services** as shown on the attached page has been renewed with approved price increases highlighted in yellow.

This renewal award is in accordance with the terms and conditions of the Request for Quote and with your pricing remaining firm from **June 1, 2022 through May 31, 2023**. This award letter is not an official order.

If you have any questions about this renewal award, please contact **Lori Franji at 770-429-3364 or lori.franji@cobbk12.org**. The **Infrastructure Services** contact is **Jason Wheeler at 770-426-3535**. We appreciate your interest and participation in the CCSD solicitation process.

Sincerely,

A handwritten signature in blue ink that reads 'Barbara Bates'.

Barbara Bates, CPPB, NIGP-CPP
Director, Procurement Services

If

Attachment

cc: Accounts Payable
Jason Wheeler
Thomas Marshall
Mary Waymire
Kyle Matthews

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Chris Ragsdale

Renewal Award Letter, Page 2
 RFQ Q2021045, Laminator Repair Services
 ACCO Brands Corporation dba ACCO Brands USA LLC
 Vendor PO-Mailing #100131-1
 Vendor Phone: 847-796-4569
 Email: directbid@acco.com

#	Description	Cost
1	Laminator repair services during normal business hours	\$205.00/hour
2	Discount on laminator repair parts	No discount on repair parts
3	Minimum charge per service call	\$199.00 - \$254.00/hour
4	Truck/trip charge per service call	One-time charge \$49.00
5	Warranty information on labor	90 days
6	Warranty information on parts	GBC parts only, 30-day limited warranty
Related Services		
	Additional, related services that may be needed during the award period	\$205.00/hour Plus one-time truck/trip charge of \$49.00