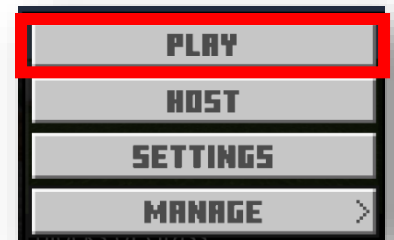
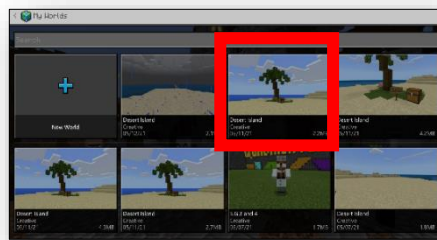
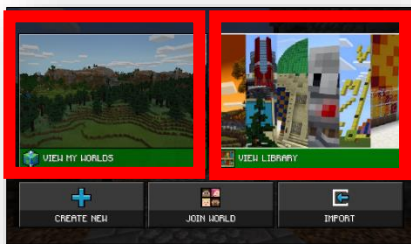


# Minecraft Education Edition: Using the Book and Quill on a Laptop or Desktop

These directions explain how students can use the Book and Quill feature in Minecraft Education Edition on a laptop or desktop to document and share student work created in Minecraft.

## Add Book and Quill to the Inventory

1. Log into **Minecraft Education Edition** using your CCSD Microsoft 365 login and password.
2. Select **Play**.
3. Locate and open the desired Minecraft world from **View My Worlds** or the **Lesson Library** and select **Play**.



4. Press **"E"** on the keyboard to access the **Inventory**.

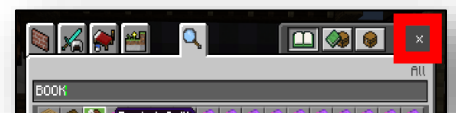
5. Type **"book"** in the search field.

6. Select the **Book and Quill** icon.



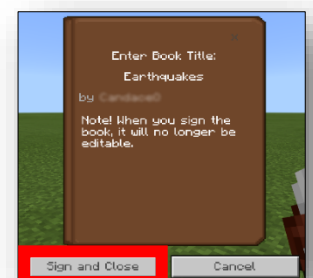
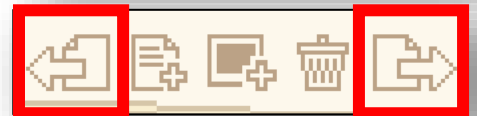
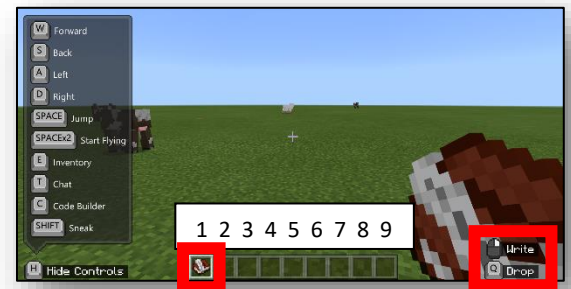
7. Drag the **Book and Quill** icon down to the toolbar  
*Note: The toolbar is also known as the "Hot Bar Inventory."*

8. Exit the Inventory by selecting the **"x"** in the top right corner.



## Use the Book and Quill

1. Select the appropriate slot storing the Book and Quill from the "Hot Bar Inventory" by touching the icon or pressing the number in the hot bar.  
*Note: The Hot Bar is labeled from 1-9 from left to right.*
2. With the Book and Quill object selected, open the book by right-clicking using the mouse or touchpad.
3. Left-click on any page within the book to type text.
4. Select the **Pencil** icon to get more options.
5. Select the **Page** icons with arrows to move from one page to another.
6. Select the **Document** icon to add extra pages to the book.
7. Select the **Picture** icon to add photos taken with the camera.  
*Note: The icon will not appear if there are no photos.*
8. Select the **Trash** icon to delete pages.
9. When finished editing, select the **Sign** button.
10. Enter the book title, then select **Sign and Close**.  
*Note: Once this step is completed, edits can no longer be made.*



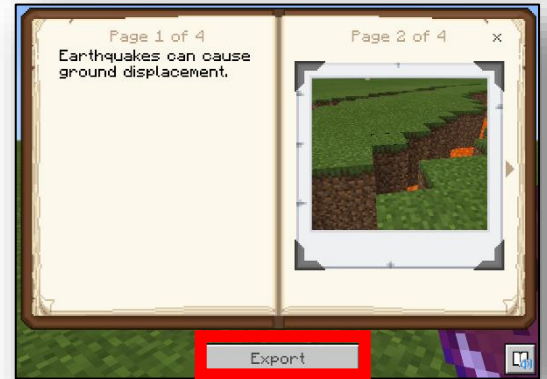
## Save Book to OneDrive

1. Select the **Book** from the Hot Bar Inventory.

*Note: Once the book is signed and closed, it will glow purple.*



2. Right-click to open the book.



3. Select **Export**.

4. Choose the desired location in OneDrive and select **Save**.

*Note: The book file saves as a .PDF that can now be shared with others.*

