ONLINE REGISTRATION
BEST PLACE TO START ONLINE REGISTRATION
https://web.cobbk12.org/tritt

Click on “MENU” in the top left corner of the screen
Click on "Resources" and then on "Registration"
FOLLOW DIRECTIONS AND LINKS ON REGISTRATION PAGE FOR YOUR SITUATION

TRITT ELEMENTARY SCHOOL
4436 Post Oak Tritt Rd, Marietta, GA 30062 | Phone: 770-842-8630

Registration

ALL KINDERGARTEN STUDENTS (2023 - 2024) MUST BE 5 BY SEPTEMBER 1, 2023 TO BE ELIGIBLE FOR ENROLLMENT. This is Georgia Law.

New to Cobb County School District or Returning to Cobb?

- If your student has never been enrolled in a Cobb County school, please visit the [CCSD enrollment portal](#) to fill out the registration form online before attending your enrollment appointment.
- Upload all required documents. Be sure to complete the “Submit Your Enrollment” process.

Older Siblings in Cobb County School District?

- If you have older children, already enrolled in CCSD, please access [ParentVue](#) to complete the enrollment form online.
- Upload all required documents. Be sure to complete the “Submit Your Enrollment” process.

Required Documentation

You will need to bring 5 required documents:

- Georgia Certificate of Immunization (Form 3321) or Immunization Waiver
- Georgia Certificate of Hearing, Vision, Dental, and Nutritional Screening (Form 3300)
- Proof of Birth Date (Birth Certificate, Passport, etc.)
- Two proofs of Residency
  1) Home ownership title/mortgage statement OR current Lease/Rental Agreement
  2) Utility bill (water, power or gas)
- Social Security Number or -or- Objection Waiver

For detailed enrollment requirements along with policies and regulations, please visit the [Cobb County School District Enrollment Page](#).
THE COBB COUNTY ONLINE ENROLLMENT SCREEN WILL LOOK LIKE THIS. THERE IS A HELP SCREEN IF YOU NEED ASSISTANCE.

HOW TO CHOOSE WHICH ENROLLMENT WORKS FOR YOUR FAMILY:

*New families with no students currently attending a Cobb County School- Choose NO and use ONLINE REGISTRATION LOGIN.

*New students with a sibling who already attends a Cobb County School- Choose YES and use your PARENTVUE LOGIN.

*Current Cobb Student transferring from one Cobb County School to Another Cobb County School- No need to fill out a new enrollment, just update your address in PARENTVUE and add your 2 new proofs of residency.
HELPFUL TIPS

**THE USER NAME AND LOGIN YOU CREATE TO REGISTER YOUR STUDENT WILL ALSO BECOME YOUR PARENTVUE LOGIN- SAVE IT.**

**ENROLLING ADULT DEFINITION:** The parent/guardian who (detailed definition on the CCSD website):

1) lives in the Tritt District- DWELLING ADDRESS
2) should be the first point of contact
3) will be the first to receive callouts and emails from the school or the county

The ENROLLING ADULT will automatically be marked with EDUCATIONAL RIGHTS, CONTACT ALLOWED and RELEASE TO rights.

**NOTE:** The ENROLLING ADULT will assign whatever rights they choose to each contact they enter on their student’s enrollment. The enrolling adult may mark one, two or all rights as described below per contact.

**RELEASE TO**—This person has permission from the ENROLLING ADULT to pick up the student from school or from ASP.

**CONTACT ALLOWED**—This person has permission from the ENROLLING ADULT to be contacted by the school in case of an emergency. He/she may receive general notifications from the school not related to the individual student’s educational record.

**EDUCATIONAL RIGHTS**—This person has been designated by the ENROLLING ADULT as someone school personnel may share educational records of the student with under FERPA.

**PARENTVUE DEFINITION:** This program gives the ENROLLING ADULT the ability to see the student’s assigned student number, schedule, attendance, grades (for 4th and above), report cards, and more once the student starts their first day in a Cobb County School. The ENROLLING ADULT can also change/add/correct family information in real time.
5 DOCUMENT TYPES NEEDED - UPLOAD TO COMPLETE YOUR REGISTRATION
1. 2 PROOFS OF RESIDENCY  
(only ONE from each section)

1) Current Home Ownership Title/Mortgage Statement/Property Tax bill -OR- current Lease/Rental Agreement. If you live in a shared residence, you can use the Statement of Legal Residency provided on the Online Enrollment. - It is important that we have one of the documents listed as we need to establish your residency in the Tritt Elementary and Cobb County School District.

2) Current Utility bill (water, power, or gas)
2. Social Security Card or Waiver

An official Social Security Card for the enrolling student
-or-
**Form JBC-4** (Statement of Objection to the Use of Social Security Number for Student Identification) can be found on the Cobb County website if you prefer not to use a social security card.

NOTE: A Social Security Number will eventually be required by the State for a student applying for the HOPE scholarship when your student enters high school.
3. Proof of Birthdate

The most common proof of birthdate are birth certificates and passports.

Acceptable documents are:

- Birth Certificate
- Passport
- Military ID
- Adoption Record
- A religious record authorized by a religious official
- An official school transcript
- Affidavit of age
4. FORM 3231 Certificate of Immunization
(see next slide if you prefer an Objection form)

It should be either marked “Complete for K-6” or the expiration date should be after the first day of school. NOTE: If it has an expiration date, you will be responsible for replacing it with an updated one for your child to continue being enrolled after it expires. We will send you a reminder.

The form needs to be signed and dated by a physician's office within 12 months of the first day of school.
Medical or Religious Waiver
(if needed to replace Certificate of Immunization FORM 3231)

- Medical Waivers can be obtained from your physician and will need to be renewed every year. This is a 3231 marked exempt in the appropriate columns on the right and signed by a physician with attached documentation of a medical waiver.

- Religious Waivers can be found on the Cobb County Website- [Form JGC-4](#) (Waiver of Immunization Requirements Due to Conflict of Religious Beliefs) These forms do not need to be renewed.
5. FORM 3300 Certificate of Hearing, Vision, Dental, and Nutrition

Each of the 4 boxes needs to be filled out, whether it's all on one form or on several forms combined. Some physicians will refer you to a dentist to have the dental portion filled out. We will take multiple forms if needed.

Each section of the form needs to be signed and dated by a physician's office within 12 months of the first day of school.
Please make sure you “Submit Application” upon completion. The system will ask you 2 times, and then you will receive a verification email. We no longer make registration appointments so no need to contact the office unless you have an issue.

Feel free to reach out to our Registrar at Shell.Jones@cobbk12.org if you have any questions.