

OSBORNE HIGH SCHOOL

Class of 2022

Commencement Information and Schedule of Activities

Tuesday, May 24, 2022, 3:30 PM
Kennesaw State University Convocation Center

It is important that you and your family review the following information carefully.

LOCATION OF VENUE AND DIRECTIONS

The Convocation Center is located on the Kennesaw campus of Kennesaw State University at the intersection of I-75 and Chastain Road. From I-75, exit at Chastain Road (Exit 271) and turn west. Go to the first traffic light past the I-75 ramps and turn right onto Frey Road for graduate or guest parking. For accessible and special assistance parking, continue to the second traffic light and turn right on Kennesaw State University Road. Additional approach information and alternate routes are available on the district website at www.cobbk12.org/graduation.

COMMENCEMENT TICKETS

Each graduate will receive **EIGHT (8)** tickets for family members and guests. Tickets will be distributed May 18, 2022, at the commencement practice.

SENIOR CLEARANCE

- All fees for lost or damaged textbooks, media materials, parking, classroom instructional equipment, uniforms, or any other materials owed to the school must be cleared by Tuesday, May 10, 2022.
- Fines must be paid in cash only.
- Students with outstanding fees will be prohibited from participating in the commencement ceremony.
- Senior Checkout will be Tuesday, May 17, 2022, beginning at 9:00 AM. All seniors must be cleared for graduation requirements, fines, and/or materials due prior to rehearsal.

FINAL EXAMS

- TUESDAY, May 10, 2022 – 3rd and 4th block exams
- WEDNESDAY, May 11, 2022 – 1st and 2nd block exams
- Seniors will be allowed to check out after 2nd block on Wednesday if a senior contract with parent permission has been turned in **BEFORE May 10, 2022**. After checking out, seniors must leave campus.

COMMENCEMENT PRACTICE

- WEDNESDAY, MAY 18, 2022 – Commencement Practice at Osborne High School Arena, 8:30 AM – 10:30 AM (mandatory for all students participating in the commencement ceremony)
- MONDAY, MAY 23, 2022 – Technical Rehearsal at Kennesaw State University Convocation Center, 9:15 AM – 10:00 AM (for speakers, performers, and stage)

COMMENCEMENT DAY

- Tuesday, May 24, 2022, 3:30 PM in the Convocation Center, Kennesaw State University.
- **Students** need to arrive at Kennesaw State and report to the Carmichael Student Center by **2:00 PM**.
- Inappropriate behavior will not be tolerated. It is important to be on time for practice and the ceremony. Failure to be on time could result in a loss of your opportunity to participate in the ceremony. All Osborne High School and Cobb County School District rules, policies, and regulations will be in effect.
- **Ticketed guests** will enter the Convocation Center on the **Entry Level through the Atrium** on the **north side** of the building.
- All guests attending commencement, including babies and small children, will need a ticket to enter the venue.
- The door will open at 2:30 PM for guests with disabilities and elderly guests requiring assistance.
- Doors will open for all other guests at 2:45 PM

BAG CHECK

In accordance with KSU requirements, all persons entering the Convocation Center **MUST** submit all bags and packages for inspection by public safety personnel. Please do not bring any packages that cannot be opened or inspected. Also, please allow extra time for entry as there may be delays.

PROHIBITED ITEMS

- Any object which obscures the view or impacts the safety of others is not allowed in any district-managed venue. A complete list of prohibited items is available on the district graduation web page (www.cobbk12.org/graduation).
- Restitution for any damage to the venue, district property, or vendor property will be the responsibility of the graduate(s) and/or audience who cause the damage.

COMMENCEMENT ATTIRE

Dress for graduates will be as follows:

- **Gentlemen**
 - Dark or khaki pants and neutral colored shoes with a solid colored dress shirt or collared shirt.
- **Ladies**
 - Solid colored dresses (length no longer than the gown; collars should not show) or dress slacks, simple small jewelry, and neutral dress shoes.
 - Sandals may be worn but must be neutral colored without sparkles/bling.
- Remove your gown from the packaging prior to commencement and hang it up so wrinkles will fall out. Use a cool iron to press, if necessary.
- Caps should be worn flat on top of the head and not at an angle. Tassels should be on the right side of the cap.
- **No decoration or writing is permitted on the top of the mortarboard.**

PARKING

- **KSU charges a \$10.00 parking fee per car.** Be prepared to pay with cash. Please bring exact change to enter the lot quickly and keep traffic moving.
- **Graduates** are to park in the Central Parking Deck. Graduates should be encouraged to bring/wear comfortable shoes for walking from the Central Parking Deck to the Carmichael Student Center (CSC) and the Convocation Center (CC).
- **Guests** will park in the East Parking Deck and the East Economy Lot (across Frey Road from the East Parking Deck). Overflow parking will be available in the Central Parking Deck.
- **Guests with disabilities and elderly guests needing individualized assistance** should park in either Lot A or Lot B (as designated on the campus map). Golf carts will run continuously to convey guests to and from the Convocation Center.

COMMENCEMENT PHOTOS

- Guests are to remain in their seats throughout the commencement ceremony. Only hand-held cameras that do not block the view of other guests may be used.
- Guests may not walk into the aisles to take photographs.
- We have arranged for *Cady Studios* to take an individual photograph of each graduate. *Cady Studios* will mail each graduate a proof of this photo and ordering information.
- DVDs will be offered for sale through the commencement information page on the district website. Please check www.cobbk12.org/graduation for more details.
- The school district will provide a live webcast of the commencement ceremony. The webcast will be publicly available via the school district website (www.cobbk12.org/graduation).

ADDITIONAL INFORMATION

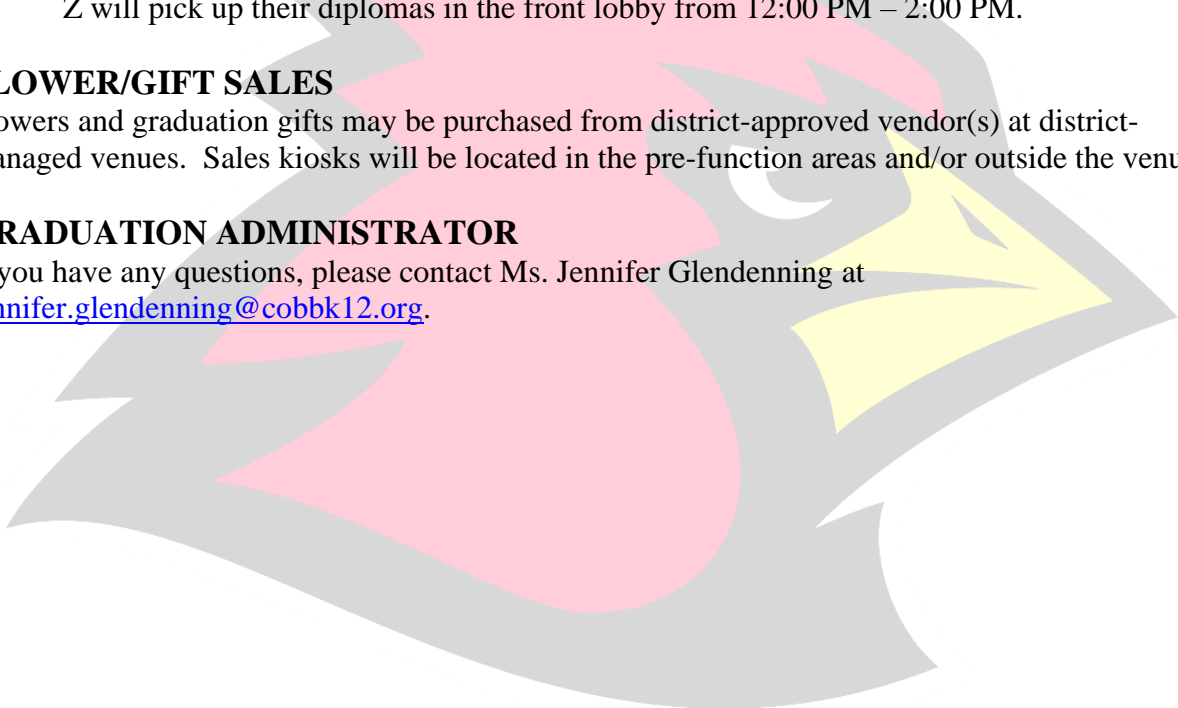
- Participation in commencement is optional and a privilege. Students must meet all expectations and requirements to participate in the commencement ceremony.
- The School Counseling Office will be closed Thursday, May 12, and Friday, May 13, so counselors can verify graduation status for all seniors. One of the counselors will contact you if there are any problems with your grades.
- Only school approved cords/stoles may be worn during the ceremony. Cords for honor graduates (students with a non-rounded 3.500 GPA or higher) will be given to students at commencement practice on May 18, 2022.
- Final transcripts are **NOT** mailed automatically – you must request that one be sent. You must add your college or university in your Naviance Account and let the Office of School Counseling know that your final transcript needs to be sent. Transcripts will **ONLY** be sent through Naviance. This request may be done any time through **May 17, 2022**. Further Details will be coming.
- Diploma pick up will be Thursday, May 26, 2022, in the front of Osborne High School. Students with the last names beginning with A – L will come to the front lobby from 9:00 AM – 11:00 AM for their diplomas, and students with the last names beginning M – Z will pick up their diplomas in the front lobby from 12:00 PM – 2:00 PM.

FLOWER/GIFT SALES

Flowers and graduation gifts may be purchased from district-approved vendor(s) at district-managed venues. Sales kiosks will be located in the pre-function areas and/or outside the venue.

GRADUATION ADMINISTRATOR

If you have any questions, please contact Ms. Jennifer Glendenning at jennifer.glendenning@cobbk12.org.



COMMENCEMENT TIMELINE

May 10, 2022.....3rd and 4th Block Senior Exams

May 11, 2022.....1st and 2nd Block Senior Exams

Permission slips must be on file to check out early.

May 12 & 13, 2022..... No seniors on campus

May 17, 2022.....Senior Breakfast and Clearance

Osborne High School Cafeteria

9:00 AM – 11:15 AM

May 18, 2022.....Commencement Practice in Osborne Arena

8:30 AM – 10:30 AM

May 23, 2022...Technical Rehearsal at Kennesaw State University Convocation Center

9:15 AM – 10:00 AM, (for speakers, performers, and stage)

May 24, 2022.....Commencement 3:30 PM

Kennesaw State University Convocation Center

Graduates must arrive at the Carmichael Student Center by 2:00 PM.

May 26, 2022.....Diploma Pickup

Osborne High School Front Lobby

Last Name beginning with A – L, 9:00 AM – 11:00 PM

Last Name beginning with M – Z, 12:00 PM – 2:00 PM

For additional information and updates, please check the commencement page on the district web site: www.cobbk12.org/graduation