How to Install Software Using the Company Portal

These directions explain how to install software using the Company Portal on the Student Laptop.

1. From the Desktop, click on search and type in **Company Portal**, or click **Start** and select from the **Company Portal** from the list.

2. Company Portal will load to the Recently published apps.

3. Click on the **Apps** Tab on the left sidebar to find a complete list of available apps.

4. Click on the application from the list and select **Install**.

5. Once the process is completed, the word “**Installed**” will appear at the top and the Install icon will change to Reinstall.