Cobb County School District
RFP P4222, Visitor/Volunteer Management System
Vendor Questions and Answers

#	Vendor	Vendor Question	CCSD Response
1.	Emily Fellouzis, Ident-A-Kid	When would you like to have the systems installed by?	No timeline is currently set but the expectation is to initiate during the 2022-2023 school year.
2.	Emily Fellouzis, Ident-A-Kid	If there is hardware currently in place, would you like to utilize this hardware instead of quoting new hardware?	Please provide a price for new hardware on the Cost Proposal Form under section "Additional Related Services." See Addendum 1. If the school has existing hardware we will need to determine if it will require an upgrade to the current hardware specifications.
3.	Emily Fellouzis, Ident-A-Kid	Does CCSD wish to have an added monitor for viewing the kiosk station, or leverage screen sharing for front office staff to view the screen?	Include this as an optional hardware cost and state the advantage of utilizing an additional screen for school staff.
4.	Emily Fellouzis, Ident-A-Kid	Annual maintenance, support, warranty service. Does this require onsite support or can this be performed remotely with quick replacement of items?	Hardware support may require onsite service. Software support could be provided remotely.
5.	Emily Fellouzis, Ident-A-Kid	What would you like included in your criminal background check?	A criminal backbround check shall include a registered sex offender (National Registry), a convicted felon, convicted/charged domestic abuse, restraining order, open/pending (not yet adjudicated) charges *If any of the above are identified, would like a picture of the individual as well.
6.	Emily Fellouzis, Ident-A-Kid	Who do you currently use for background check services?	We currently do not complete background checks on visitors/volunteers.
7.	Emily Fellouzis, Ident-A-Kid	How much do you currently pay for a background check?	We currently do not complete background checks on volunteers/visitors.

#	Vendor	Vendor Question	CCSD Response
8.	Emily Fellouzis, Ident-A-Kid	How many checks do you run annually on average?	We currently do not complete background checks on visitors/volunteers.
9.	Emily Fellouzis, Ident-A-Kid	Do you wish for the volunteers to submit digital background check applications through the system?	We are looking for a vendor to provide a detailed solution for the new visitor/volunteer management system.
10.	Emily Fellouzis, Ident-A-Kid	What is the budget for the installation and procurement of laptops/kiosks, software, supplies and services for the first year?	We estimated $100,000, see Special Terms and Conditions Section 1.0.
11.	Emily Fellouzis, Ident-A-Kid	Would the district consider non-expiring badges if they included a clear date/time and picture? Time expiring labels are costly and this cost is typically absorbed by the schools after installation.	Expiring badges are not required. See Addendum 1.
12.	Emily Fellouzis, Ident-A-Kid	Can we include other functionality the district may find beneficial as added value features? If so, where would you like them included?	Optional/value features can be submitted/added to the Cost Proposal Form and described in an attached document. Optional features would not affect scoring and would only be considered if your company is awarded the project.
13.	Rachel Land Nystrom, Writing Systems Group	Will the district accept forms signed using a secure signature platform, like DocuSign?	Yes.
14.	Rachel Land Nystrom, Writing Systems Group	What are the number of expected background checks?	We currently do not complete background checks on volunteers/visitors, an estimated number is not currently available.

#	Vendor	Vendor Question	CCSD Response
15.	Rachel Land Nystrom, Writing Systems Group	How much information will be needed for the background checks - would sex offender + state level criminal records suffice?	Sex Offender (National registry) Domestic violence/Restraint order in place National Criminal Database search – felony and misdemeanor convictions and open/pending charges
16.	Rachel Land Nystrom, Writing Systems Group	Will kiosks be moved around?	No.
17.	Rachel Land Nystrom, Writing Systems Group	Is there a need for multiple kiosks per location?	No, only one per school is needed at this time.
18.	Rachel Land Nystrom, Writing Systems Group	Is there a preference for Windows-based kiosks vs iPad-based kiosks?	The district supports both types of devices so respond with one (1) or both device options.
19.	Rachel Land Nystrom, Writing Systems Group	Do schools have iPads already that would be used for kiosks, or should the pricing reflect purchasing iPads as part of the contract?	If iPads are selected as the device of choice, the District may elect to purchase them through the existing School District contract.
20.	Rachel Land Nystrom, Writing Systems Group	What is the district's Student Information System?	The visitor/volunteer management system should be a stand-alone system and will not integrate with the Student Information System.
21.	Taylor Hecht, Safe Visitor Solutions	What is the purpose of the laptop? Are there specific requirements for the laptop?	The laptop will be a stand-alone kiosk that visitors/volunteers will use to sign in when entering a school. Requirements should equal what is required to run your company's software for the proposed Visitor/Volunteer Management System.

#	Vendor	Vendor Question	CCSD Response
22.	Taylor Hecht, Safe Visitor Solutions	Is an all enclosed Kiosk the requirement?	The School District could not provide an answer, the question was not understood.
23.	Taylor Hecht, Safe Visitor Solutions	Does the initial estimated expenditures of $100,000 include hardware and software cost? Is this a max allowance?	Yes, the initial estimated expenditures of $100,000 include the hardware and software. No, this is not a max allowance.
24.	Matt Smith, Eyemetric Identity Systems	In our experience a fully self-serve system is not recommended, due to the nature of security needed for the sex offender/ background checks. We would recommend a process that would not allow the person to enter their own information manually. And further recommend that a district employee or SRO view the persons documentation and verify it to be that person, before enrolling in the system and submitting the info for any background/sex offender check. Would the district consider a hybrid solution with an operator run system for initial visitor enrollment and then a solution for those given permission to use the system in self-serve check in mode on a separate workstation?	Respond to the solicitation with the solution you feel best serves the district.

#	Vendor	Vendor Question	CCSD Response
25.	Matt Smith, Eyemetric Identity Systems	For Volunteers, our experience would dictate that we recommend the volunteer vetting process include a fingerprinting process performed by either the schools police department and or the county sheriff's office. This process is in our experience the most thorough and safe when it comes to those coming into unsupervised contact with students. Would the district consider performing the volunteer vetting process outside the visitor management system, and then entering the vetted volunteers into the system after the outside process was completed?	Respond to the solicitation with the solution you feel best serves the district.
26.	Matt Smith, Eyemetric Identity Systems	The RFP mentions 111 campuses and multiple administration facilities. What is the total number of systems you would like us to quote for this RFP?	The total number of systems is 112. See Addendum 1.
27.	Matt Smith, Eyemetric Identity Systems	Does the district want to check students in and out and track tardies, using the visitor management system? If so, can you confirm that you use Edupoint as your Student Information System?	No.