



COBB COUNTY SCHOOL DISTRICT

PROCUREMENT SERVICES DEPARTMENT

DATE: April 22, 2022

TO: All Participants

FROM: Debbie Mosher, Senior Buyer

SUBJECT: RFP P4222, Visitor/Volunteer Management System – Addendum 1

Revisions have been made to the above-referenced solicitation as indicated below. Changes have been highlighted in yellow.

- **Replace Section 2.0 of the Special Terms and Conditions with the following changes:**

2.0 BACKGROUND

The CCSD is the second largest school system in Georgia and the 25th largest in the nation. It serves 107,379 students with 112 schools/centers plus multiple administration facilities.

- **Delete Section 5.3.9 of the Special Terms and Conditions**

5.3.9 ~~The visitor/volunteer badge should self-expire no more than twelve hours after issuance.~~ **Delete**

- **Replace Cost Form (page 30)**

RFP P4222, Visitor/Volunteer Management System Addendum No. 1
 COBB COUNTY SCHOOL DISTRICT
 MARIETTA, GEORGIA
 PROCUREMENT SERVICES DEPARTMENT

COST PROPOSAL FORM
(Submit in separate, sealed envelope.)

Pricing must be submitted on the form(s) below.

Company Name: _____

Item #	Description	Estimated Quantity	Unit Price	Extended Price
1	Visitor/Volunteer Management System Software Solution	112		
2	Laptop/iPad	112		
3	Printer	112		
4	Scanner	112		
5	Barcode reader	112		
Item #	Additional Annual Maintenance		Annual Cost	
6	Annual Maintenance and Support (billed after first initial year)			
Additional Related Items			Fee Structure	
7	Per Section 7.8 of the Special Terms and Conditions, in the event CCSD has failed to include an item(s), responding vendors are asked to provide a fee structure for additional, related items that may be purchased during the award period. Vendors are to identify the pricing source and the associated fee structure. Some example responses are: X% discount below MSRP, X% discount below published catalog pricing; Cost plus X% mark-up.			
8	Per Section 7.9 of the Special Terms and Conditions, in the event CCSD has failed to anticipate all service needs, responding vendors are asked to provide a fee structure for additional, related services that may be needed during the award period. Vendors are to provide an hourly rate. If awarded the contract, this fee would then apply to service needs that may be identified at a later date. If there are different rates, please provide any/all rate information.			